



The city of Valašské Meziříčí announces a design competition:

RESIDENTIAL HOUSE FOR THE ELDERLY - J. K. TYLA

and issues these

COMPETITION CONDITIONS

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„RESIDENTIAL HOUSE J.K.TYLA“ is an
open one-phase architectural design competition

which is announced and will be conducted **in accordance with Czech law**, in particular:

- Act on Public Procurement: no. 134/2016 Coll., on Public Procurement, as amended, hereinafter referred to as the "Act",
- Competition Rules of the Czech Chamber of Architects of 24 April 1993, as amended,
- Building Act: no. 283/2021 Coll. Building Act,
- Act on the Practice of the Profession: no. 360/1992 Coll., on the Practice of the Profession of Authorised Architects and on the Practice of the Profession of Authorised Engineers and Technicians Active in Construction, as amended, hereinafter referred to as the "Act on the Practice of the Profession",
- Copyright Act: no. 121/200 Coll., on copyright, on rights related to copyright and on amendments to certain acts (Copyright Act), as amended,
- Relevant provisions of the Civil Code: no. 89/2012 Coll., Civil Code, as amended

Abstract of the competition conditions

Contracting authority	the city of Valašské Meziříčí
Type of competition	Design competition
Submission deadline	20. 09. 2024
Prizes and rewards	CZK 1.600.000
Electronic instrument mandatory to use	NEN
Conditions of participation	
Professional competence	Design activity in construction, authorization A1, A0



1/ IDENTIFICATION DATA

1.1 Contracting authority

Name of contracting authority	The city of Valašské Meziříčí
IN	00304387
Headquarter address	Náměstí 7/5, 757 01 Valašské Meziříčí
Represented by	Robert Stržínek, mayor
Data box ID	9c4bard

1.2 Public contract

Name of the public contract	Residential house J.K.Tyla
Type and mode of contract	above-threshold public contract for services
Contracting authority's profile	https://nen.nipez.cz/profil/valmez

1.3 Administrator

Representative of the contracting authority - administrator	MOBA studio s.r.o.
IN	61459712
Headquarter address	Turkmenská 1420/2, 101 00 Praha 10
Represented by	Igor Kovačević, CEO
Data box ID	mb5cici

People involved in the preparation of the competition documentation	Igor Kovačević, Yvette Vašourková Kateřina Juříčková Šrámková Karin Grohmannová Kamila Dršata
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1.4 Competition secretary

Administrator's representative	Igor Kovačević, MOBA studio s.r.o.
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1.5 Proposal Examiner

Administrator's representative	Karin Grohmannová, MOBA studio s.r.o.
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2/ JURY

2.1 Jury – dependent part

Robert Stržínek – mayor
Ondřej Chybík – municipal architect of Valašské Meziříčí
Alena Carbolová – city councillor - alternate
Nikola Haikerová - Member of the Local Commission Vyhlička - alternate

2.2 Jury – independent part

Tereza Kabelková
Gabriela Kaprálová
Štefan Polakovič
Jan Horký - alternate

2.3 Invited experts

David Černoch - Head of the Municipal Services Department of Valašské Meziříčí
Pavel Ježík - Head of the Investment Department of Valašské Meziříčí
Petr Nachtmann – deputy mayor of Valašské Meziříčí

During the competition, the jury may ask the contracting authority to invite experts.



3/ PRIZES AND HONORABLE MENTIONS

3.1 Total amount for prizes and rewards

The total amount for prizes and sketch fees is set at CZK 1.600.000,-.

3.2 Prizes

First prize

The first prize is set at CZK 700.000,-

Second prize

The second prize is set at CZK 500,000.-

Third prize

The third prize is set at CZK 350,000.-

3.3 Honourable mentions

A sum of CZK 50,000 is set aside for the unprized proposals, which, however, bring remarkable partial suggestions and solutions, to be distributed as rewards for honourable mentions.

3.4 Other allocation or non-award of prizes

Under the conditions set out in Section 12(2) of the CCA Competition Regulations, the jury may decide in exceptional cases to redistribute or not to award some of the prizes or rewards.

4/ DESIGN COMPETITION

4.1 Type of competition

4.1.1 By subject

The competition is announced as an architectural.

4.1.2 By range of participants

The competition is announced as open.

4.1.3 By number of phases announced

The competition has one phase.

4.1.4 By intention

The competition will be followed by a commission.

4.2 The competition will be anonymous.

4.3 Competition language

The competition is announced and will be held in Czech and English. All parts of the competition proposal must therefore be written in Czech or English, Slovak language is also accepted.

The tender conditions and documents are issued by the contracting authority in Czech language.

5/ COMPETITION BRIEF

5.1 Subject of the competition

The subject of the competition is the design of an apartment building for rent for people with social needs (rental housing for seniors).

The requirements for the design of the subject of the competition are defined in Annex P. 01 of the competition brief and are set out as recommended.

The award of the competition is in line with the principles of responsible public procurement: limiting the conditions of participation to the minimum necessary and thus enabling small and medium-sized enterprises to participate (principle of socially responsible procurement), promoting environmentally friendly solutions (principle of environmentally responsible procurement), the requirements set out in P. 01 Tender specifications are recommended and the contracting authority thus encourages innovative approaches and solutions to the subject of the competition (principle of innovation).

5.2 Purpose and aim of the competition

The purpose of the competition is to select and award the most suitable design - the solution to the subject of the competition - that meets the requirements of the contracting authority contained in these competition conditions and the competition documents.

The purpose of the competition is to select, through the award of prizes, the participants with whom in a negotiated procedure without publication in accordance with Sections 143(2) and 65 of the Act (hereinafter referred to as "NPWP"), the Contracting Authority shall negotiate the award of the follow-on contract as described in these competition conditions.

The aim of the competition is to find a partner with whom the contracting authority will be able to create a quality project - from the completion of the design to its successful implementation.

5.3 Place of performance

The place of performance of the public contract is the Czech Republic, in particular in the cadastral territory of the town of Valasské Meziříčí, on plot 2544/40 k.ú. Valasské Meziříčí - město.

5.4 Period of performance

The expected period of performance of the public contract is 5 years.

5.5 Estimated investment costs

The estimated investment costs for the implementation are 250 million CZK without VAT. The competition will verify the realness and amount of the investment costs.

6/ TERMS OF PARTICIPATION

6.1 Participant of the competition

Participants can be natural or legal persons or their companies. As the participant defines itself in the tender, it will be further dealt with in the NPWP and will also act as such in the eventual signing of the contract for the following contract.

The composition of the team that will be used in the publication of the results of the tender may be indicated in document PP. 01.

6.2 Conditions for participation in the competition and proof of compliance

6.2.1 Terms set by the Czech Chamber of Architects

Each Participant must meet the terms set by the CCA (detailed in Annex PP.02).

6.2.2 Basic competence

Each participant shall meet the basic eligibility by analogy with Section 74 of the Act; the participant shall demonstrate basic eligibility by analogy with Section 86(2) by means of an affidavit (detailed in Annex PP.02).

6.2.3 Professional competence

- a) By analogy with Section 77(1) of the Act, participants in the competition must be registered in the Commercial Register or other similar register if another legal regulation requires registration in such a register (does not apply to natural and legal persons established in a country where such registration is not required).
- b) By analogy with Section 77(2)(a) of the Act, participants in the competition must have a licence to conduct business to the extent appropriate to the subject matter of the competition, at least for design activities in construction (does not apply to persons carrying out the activity of an architect as a liberal profession or to persons established in a country where such a licence is not required by law).



- c) By analogy to Section 77(2)(c) of the Act, bidders must have a person who is a licensed architect under the Professional Practice Act (CPA A1 or A0) or is a licensed architect or engineer under the law of the state of which he or she is a citizen.

The Participant shall demonstrate professional competence by analogy with Section 86(2) of the Act by means of an affidavit (detailed in Annex PP. 02).

6.3 Proof of Compliance with the Terms for Participation

6.3.1 Proof of compliance with the conditions of participation in the competition for multiple natural persons in the company

If more than one natural person jointly submits a competition proposal as a participant, each of these persons must individually meet the conditions of the CCA Regulations pursuant to paragraph 5.2.1 of these Competition Terms and Conditions and the basic eligibility pursuant to paragraph 5.2.2 of these Competition Terms and Conditions. The conditions of professional competence pursuant to paragraph 5.2.3 of these Conditions of Competition shall be demonstrated by these natural persons jointly, i.e. at least one of them must fulfil them.

6.3.2 Proof of compliance with the conditions for participation in the competition for multiple legal entities in a company

If more than one legal entity submits a competition proposal as a participant, each of these entities must individually meet the conditions of the CCA's Regulations pursuant to paragraph 5.2.1 of these Competition Terms and Conditions, the basic eligibility pursuant to paragraph 5.2.2 of these Competition Terms and Conditions and the professional eligibility pursuant to paragraph 5.2.3 a) and b) of these Competition Terms and Conditions. The condition of professional competence referred to in paragraph 5.2.3 of these Tender Conditions shall be demonstrated by the following legal entities jointly, i.e. at least one of them must fulfil it.

6.3.3 Proof of professional competence through another person

The participant is entitled to prove the fulfilment of professional competence according to paragraph 5.2.3 of these Conditions of Competition through another person. However, this person must be the author or co-author of the design.

6.3.4 Proof of compliance with the conditions of participation in the competition by a foreign participant

A foreign participant shall demonstrate compliance with the conditions for participation in the competition to the extent appropriate under the law of the State of which they are nationals or in which they are established.

6.4 Consequences of failure to comply with the Terms for Participation

If a participant fails to provide the required documents proving compliance with the conditions for participation in the competition pursuant to paragraph 5.2 of these Competition Terms and Conditions, the Contracting Authority reserves the right to call upon such participant via an electronic tool to explain or supply the required documents. If the participant fails to supply the required documents by the deadline for completion or clarification, the contracting authority may exclude the participant from the competition.

7/ COMPETITION DOCUMENTATION

7.1 Availability of competition conditions and documents

The competition conditions and their annexes (competition documents) are published in the electronic tool from the date of publication of the competition on: <https://nen.nipez.cz/profil/valmez>

7.2 Competition documents

7.2.1 Documents for elaboration of the competition proposal

- P.01. Competition brief (pdf)
- P.02. Map base (dwg)
- P.03. 3D Model of the terrain and surrounding buildings (3dm)
- P.04. Geodetic measurement (dwg)
- P.05. Geological survey (pdf)
- P.06. Photo documentation (jpg)
- P.07. Orthophoto map (jpg, jgw)
- P.08. Non-binding draft of the work contract
- P.09. Balance sheet to fill in basic construction indicators (xls)

7.2.2 Administrative documents

- PP.01 Identification data, Author - template to fill in (doc)
- PP. 02 Sworn statement - template to fill in (doc)
- PP. 03 Non-binding price offer for design work - template to fill in (xls) – will not be submitted to the jury; a new tender will be submitted in the NPWP.

7.2.3 Use of competition documents

The participants of the competition undertake to use the documents only for the purpose of deciding whether to participate in the competition and for the preparation of the competition proposal.

7.3 Clarification, amendment or addition to the competition conditions (questions)

7.3.1 Asking questions via the contracting authority profile/electronic tool

Participants may submit questions in writing via the electronic tool.

7.3.2 Asking questions by e-mail

Alternatively, participants can submit questions in writing to the e-mail address of the competition secretary (ask@cceamoba.cz) with the subject "JKT - QUESTION"

7.3.3 Deadline for asking questions

Pursuant to Section 144(2) of the Act, the contracting authority shall publish an explanation of the tender conditions on the contracting authority's profile at least 14 calendar days before the deadline for submission of proposals. Questions may therefore be submitted at the latest three working days before the end of the 14-day period before the deadline for submission of proposals.

7.3.4 Explanation, amendment or addition to the competition conditions (answers)

The answer will be published with the text of the question without identifying the questioner on the profile of the contracting authority.

The contracting authority may also provide an explanation, amendment or supplement to the competition conditions without a prior request from a participant.

8/ COMPETITION SCHEDULE AND DEADLINE

8.1 Discussion of the conditions and launch of the competition

8.1.1 Jury approval

The terms of the competition were agreed by the jury in a per rollam vote announced on 24. 06. 2024.

8.1.2 Czech Chamber of Architects approval

The Czech Chamber of Architects issued a regularity clause to the competition conditions on 01. 07. 2024 by letter No. 467-2024/DM/KS

8.1.3 Contracting authority approval

The competition conditions were approved by the contracting authority at the city council meeting on 08. 07. 2024 under No.: R 45/14

8.1.4 Competition launch

The competition was launched on the date of sending the Notice of Opening of the Design Competition to the Public Procurement Bulletin. On that date, the deadline for the submission of a proposal begins.

8.2 Electronic tool nástroj

The competition will be published on an electronic tool (the contracting authority's profile) through which all communication between the participants and the contracting authority will take place, including the submission of the proposal. Registration in this electronic tool is required for participation in the competition: <https://nen.nipez.cz/registrace>

The terms and conditions and information regarding the electronic instrument, including information on the use of electronic signatures, are available at: <https://podpora.nipez.cz>

8.3 Site visit

A site visit will not be organized.

8.4 Design proposal submission

8.4.1 How to submit

The proposal is submitted partly electronically and partly physically (in hard copy), see the table on the last page of these competition conditions for details. The physical (hard copy) submission is to be submitted to the competition administrator's address during office hours.

Address and office hours of the competition organiser:

Monday to Friday 10:00 - 17:00

10:00-14:00 on the last day of the submission period

MOBA studio s.r.o., U Půjčovny 953/4, 110 00 Praha 1

+420 222 222 521

All parts of the hard copy submission will be in one cover with the heading „RESIDENTIAL HOUSE J. K. TYLA“

The electronic submission of the proposal is made via the electronic tool

<https://nen.nipez.cz/profil/valmez>

8.4.2 Submission deadline

The closing date for submission of proposals is **20. 09. 2024, 14:00 h**, for receipt in both electronic and hard copy.

8.4.3 Late submission

If a competition proposal is not received within the time limit set out in these Competition Terms and Conditions, the Contracting Authority will not consider the person who submitted it as a participant in accordance with the Act and will not be evaluated in the competition. The paper submission, unopened, will remain archived at the contracting authority and will be returned on request.

8.5 Examination of proposals

A basic examination of the proposals with regard to compliance with the mandatory requirements of the Contracting Authority set out in Article 14 of these Competition Conditions will be carried out by the Examiner.

The examiner will prepare a report on the examination of the proposals, which will be submitted to the jury. The Secretary shall ensure the anonymity of the participants by marking each proposal with a number under which the proposals will be known to the jury.

8.6 Evaluation meeting of the jury

The exact date of the evaluation meeting will be set during the competition.

8.7 Proposal Evaluation Report (Competition Protocol)

The evaluation report on the proposals shall include in particular:

- minutes of all jury meetings, including the results of all votes, taken on behalf of the jury chairperson by the secretary, examiner or other member of the competition organiser's team; the accuracy of the minutes shall be verified by the signature of all voting jury members present,
- the decision to exclude the proposals from consideration and a list of all the competition proposals judged,
- the method of application or specification of the evaluation criteria,
- the assessment of all competition proposals,
- the decision on the distribution of prizes and the awarding of exceptional prizes, if any, including the justification,
- a verbal evaluation of the individual competition proposals in terms of the degree of fulfilment of the evaluation criteria pursuant to Article 9(9.1) of the competition conditions,
- attendance lists of the individual jury meetings
- declarations by the jurors, the secretary, the examiner and the experts that they are not biased and do not know the identity of the authors of each design.

The report on the evaluation of the proposals shall be signed by all voting members of the jury present.

9/ ENDING OF THE COMPETITION

9.1 Decision and announcement of the result

9.1.1 Proposal selection decision

In selecting the most suitable proposal, the contracting authority is bound by the opinion of the jury pursuant to Section 148(7) of the Act. The contracting authority shall decide on the selection of the proposal within 50 calendar days of the issuing of the report on the competition process pursuant to Section 148(5) of the Act. The contracting authority may decide to re-evaluate the proposals for the reasons set out in Section 148(7) of the Act.

9.1.2 Announcement of the results

The contracting authority shall send a notification of the selection of the most suitable proposal to all participants in the design competition without delay (within 10 calendar days of the contracting authority's decision at the latest) via an electronic tool. They shall attach the competition report to the notification.

9.2 Availability of competition proposals

The 15-day period for making competition proposals available shall start on the date of publication of the notice of the selection of the most suitable proposal in the electronic tool. Proposals will be made available from the organiser of the competition on request.

9.3 End of the competition

The competition ends, when:

- a) The deadline for filing objections to the selection of a proposal under Sections 241 to 244 of the Act expires for all parties if no objections are filed;
- b) in the case of objections, the time limit for filing a petition for review of the contracting authority's actions with the Office for the Protection of Competition pursuant to Section 251(2) and (3) of the Act expires if no petition is filed;
- c) in the case of a petition filed pursuant to Section 251 of the Act, the decision to discontinue the administrative proceedings or to reject the petition becomes final.

9.4 Cancellation of the competition

The contracting authority has the right to cancel the competition. In the event of cancellation of the competition without its subsequent re-announcement, the contracting authority is obliged to pay to each of the participants who proves that they have sufficiently developed or elaborated the competition proposal before

the cancellation of the competition a reasonable compensation (which is considered to be a proportional share of the total amount of prizes and awards, i.e. a proportional amount of up to CZK 2 200 000). The amount of the pro rata share will be decided by the contracting authority and the jury, but will not exceed CZK 450 000 per participant.

9.5 Reimbursement of prizes

Prizes and sketch fees will be paid no later than 50 calendar days after the end of the competition in accordance with Section 149(3) of the Act. In the event of cancellation of the competition, the compensation is due 50 calendar days from the date of cancellation of the competition.

9.6 Publication of the proposals

The contracting authority will publish the competition proposals on-line on the website www.cceamoba.cz. The contracting authority also expects to organise an exhibition of the competition proposals.

10/ EVALUATION CRITERIA

10.1 Evaluation criteria

The criteria according to which the competition proposals will be evaluated are set out, in no order of importance, as follows:

- Quality of architectural design - comfort and flexibility of use, functional and logical links in the layout
- Quality of landscape design - comfort and flexibility of use, functional and logical links within the site and surroundings
- Quality of design in terms of sustainability - resource management, water and energy management, working with terrain and vegetation and overall environmental friendliness of the project
- Technical level of design - structural, technological and material solutions with emphasis on capital and operating costs

10.2 Jury Evaluation

The jury will evaluate the proposals according to the quality criteria mentioned above, based on the knowledge and experience of its members. Such evaluation will therefore be the professional but subjective opinion of the jury. This method of evaluation is generally standard in design competitions and by participating in the competition, the participants agree to this method of evaluation.

11/ SUBSEQUENT COMMISSION

11.1 Negotiation Procedure without Publication (NPWP)

Pursuant to Sections 143(2) and 65 of the Act, the Contracting Authority will negotiate with all successful bidders to award a follow-on contract to the extent described below. Participants will be invited to negotiate and bid according to their ranking in the competition.

In the event that no agreement is reached with any of the invited tenderers, the negotiated procedure without publication will be terminated.

11.1.1 Submission of a tender by the highest ranked participant

The contracting authority will first invite the highest ranked participant to submit a tender and, if a contract is awarded, the negotiated procedure will be terminated.

11.1.2 Submission of a tender by the second highest ranked participant

In the absence of agreement on the conclusion of a contract in the negotiations referred to in the preceding paragraph, the contracting authority shall invite the participant whose proposal is ranked second highest to submit a tender and, if a contract is concluded with that participant, the negotiated procedure shall be terminated.

11.1.3 Submission of a tender by the third highest ranked participant

In the absence of agreement on the conclusion of a contract in the negotiations referred to in the preceding paragraph, the contracting authority shall invite the participant whose proposal is ranked third highest to submit a tender and, if a contract is concluded with that participant, the negotiated procedure shall be terminated.

11.2 Conditions for concluding a contract for the execution of a follow-on commission

11.2.1 Proof of compliance with the conditions of participation

The participant who will be invited to conclude a contract on the basis of the results of the NPWP shall submit to the contracting authority, in accordance with Section 122(3) of the Act, the originals or officially certified copies of documents proving that the conditions for participation in the competition have been met in accordance with Article 5 of these Competition Terms and Conditions.

A tenderer who is not a citizen of the Czech Republic or does not have its registered office in the Czech Republic shall prove at the conclusion of the contract that it has a person authorised to carry out selected activities in

construction pursuant to Section 7(1)(b) and Section 30a of the Act on the exercise of professions.

11.2.2 The contract will be drawn up in the Czech language.

11.3 Scope of the subsequent commission

Based on the results of the competition, the contracting authority intends to award a contract for the preparation of a complete building design, including landscape design in accordance with the standards of architectural services according to CCA: <https://web-api.cca.cz/sluzby/clenum/standardy-vykonu-a-dokumentace/standard-sluzeb-architekta-pozemni-stavby.pdf/@download/file>

FS 1 - Project preparation; FS 2 - Building design – refinement of the competition proposal; FS 3 + FS 4- Project for planning permission; FS 5 - Construction implementation project (including demolition works); FS 6 - Inventory of works and deliveries; FS 7 - Author's supervision.

The interior of the building will also be part of the contract.

The contract will include standard, above standard and procurement services of the architect, engineering, liaison with the client, cooperation in the removal of defects and deficiencies and commissioning of the building. Necessary surveys and measurements will also be provided by the contractor depending on the type and scope.

The scope of the other activities will be specified depending on the design, which will be implemented on the basis of the contract concluded in the NPWP.

The expected completion date, i.e. the completion of the design work and the issue of the final planning permission, will be within 24 months of commencement. The contracting authority expects to launch the procurement procedure for the construction works in 2027.

11.4 Estimated value of the subsequent commission

The fee for the execution of the subsequent contract within the scope specified in these competition conditions will be determined within the framework of the NPWP on the basis of the prices recommended according to the CCA Calculator, taking into account the non-binding offer prices submitted by the competition participants.

The prize awarded in the competition will be credited to FS 1 and FS 2 by deducting it from the total price for the performance of the design work.

12/ OTHER CONDITIONS

12.1 Copyright

12.1.1 Ensuring copyright protection of the proposal in the participant-author relationship

The participant shall demonstrate that they have secured copyright protection for the proposal by completing document PP.01 Author.

12.1.2 Ensuring copyright protection of the proposal in the relationship between the participant and the contracting authority

The authors of the competition designs will retain their copyrights, may publish their designs after the end of the competition and may use them again in another case.

12.1.3 Reproduction and display of designs in the competition

By submitting their entries, participants agree to the free reproduction and display of their entries as part of the promotion of the competition and its results.

12.1.4 Ownership of competition proposals

By submitting the competition entries, participants grant the sponsor permission to use their copyrighted works for the purposes of this competition.

The use of the competition designs or parts thereof for purposes other than those specified in these competition conditions is subject to the express permission of the authors.

12.2 Conflict management

12.2.1 Objections

Participants may file objections to the procuring entity's procedures in the design competition in accordance with Part 13 of the Act or in accordance with the CCA Competition Rules.

12.2.2 Application for initiation of proceedings for review of acts of the contracting authority

The elements of a petition for initiation of proceedings for review of the acts of the contracting authority and further action of the complainant shall be governed by Section 249 et seq. of the Act.

12.3 Competition conditions acceptance clause

12.3.1 Consent of the Contracting Authority, the Organiser, the Jury, its auxiliary bodies and invited experts

By participating in the competition, the contracting authority, the competition secretary, the competition design examiner, the judges and the invited experts confirm that they have read all the terms and conditions of the competition and undertake to observe and honour these terms and conditions as a contract.

12.3.2 Consent of participants

By submitting applications for participation or competition proposals, participants agree to all terms and conditions of the competition.

13/ COMPETITION PROPOSAL

13.1 Requirements for the competition proposal

13.1.1 Mandatory requirements

Mandatory is:

- **timely submission** of the competition proposal according to the competition conditions;
- **anonymity** of the proposal described below,

Failure to meet these requirements will result in elimination from the jury's evaluation and exclusion from the competition.

13.1.2 Recommended requirements

The requirements not mentioned in the previous point are set out as recommendations and failure to comply with them is not a reason to exclude the proposal from consideration and to exclude the participant from the competition.

It is strongly recommended that the proposal be submitted complete in scope and content as defined in the following sections of this chapter. Incompleteness will not be grounds for disqualifying a participant from the competition, but it will significantly hinder the jury's ability to compare and evaluate the proposal and therefore the participant's chance of success in the competition.

13.2 Parts of the competition proposal:

- Main presentation – „panels“
- Detailed description – „booklet“
- Non-binding price offer – „price“
- Author – „author“

13.3 Main presentation – „panels“

13.3.1 Layout

The presentation will be arranged on **3 panels in B1 portrait format**. On the panel in the bottom right corner there will be a blank space of real size 3 x 3 cm, which will be used by the examiner for numbering the proposal. At the bottom of the panel, the title of the competition will be "RESIDENTIAL HOUSE J.K.TYLA".

13.3.2 Forma odevzdání

13.3.3 Form of submission

Panels will be submitted physically and electronically - in paper form printed and backed with a lightweight board for exhibition purposes (foam board), in

electronic form using an electronic tool as JPG files with a resolution of at least 150 dpi and the longer side of at least 3000 px. In the event of a conflict between the physical and electronic form, the physical form of the proposal shall always prevail.

13.3.4 Recommended content of the main presentation

panel 1

- architectural-urban site layout of the entire addressed area and its surroundings - the main drawing showing the urban and architectural design, in which the entrance floors (ground floor) will be inserted at a scale of 1:250
- Bird's eye view of the whole area with connections to the surroundings (e.g. axonometric)
- broader site plan, 1:5000
- annotation of the design, approx. 500 characters including spaces

panel 2

- floor plans of all other floors with basic dimensions, 1:200
- at least 2 characteristic sections, with basic dimensions, 1:200
- façade section detail from the foundations to the roof, 1:25
- floor plans of 3 typical furnished flats, 1:100

panel 3

- all elevation views including the surrounding area with basic heights and dimensions, 1:200
- explanatory diagrams (operational, technological, etc.)
- visualisation of free choice

13.4 Detailed description – „booklet“

13.4.1 Layout

The description will be arranged in an A4 portrait booklet.

The cover page will leave a blank space of real size 3 x 3 cm in the bottom right corner, which will be used by the examiner to number the proposal. The title of the competition will appear on the cover page - "RESIDENTIAL HOUSE J.K.TYLA".

13.4.2 Form of submission

The competition proposal booklet will be submitted physically and electronically - in paper form printed and bound in at least 1 copy, preferably 2 copies, in electronic form using an electronic tool as a PDF file with a resolution of at least 150 dpi.

13.4.3 Recommended content of the detailed description

- cover page
- annotation of the proposal in approx. 500 characters incl. spaces
- description of the overall architectural and landscape design - including links to the surroundings
- description of the operational design on the site and inside the building
- specification of the structures and materials chosen for the architectural and landscape design
- a description and diagram of the HVAC solution and a plan of the utility networks on the site
- a description of the energy concept of the building and the site with emphasis on operational efficiency
- description of the materials and products chosen for the interior
- visualisation of the interior
- completed balance sheet - see template.

The detailed description of the proposal is not limited to the form of the text, it is recommended to supplement it with diagrams, sketches and other explanatory outputs, thanks to which the participant will best present the principles of their proposal to the jury.

13.5 **Non-binding price offer – “price”**

The price will be submitted **only electronically** as one XLS file - completed template PP.03.

The non-binding price offer is for the guidance of the contracting authority - this document will not be submitted to the jury but will be a guide for NPWP.

13.6 **Author – „author“**

Completed template PP.01 (not to be submitted to the jury)

The document will be submitted **physically and electronically** by the author. In electronic form as a single pdf file. In paper form in a separate envelope that will be in one package along with the other parts of the physical submission.

13.7 **Binding conditions for the anonymity of the competition proposal**

The proposals will be presented anonymously. No part of the competition proposal (except as expressly stated in these Competition Terms and Conditions) may contain the name, address or any other graphic mark of the participant that

could lead to their identification and thus to a breach of anonymity. Proposals that breach anonymity will be excluded from the competition by the awarding authority.

Overview of all submitted parts of the competition proposal

		electronically	physically / hard copy
3 panels format B1	Main presentation to the jury and later to the public - communicates the concept and design ideas as clearly as possible	YES – as JPG	YES – posters glued on foam boards
Booklet format A4	Detailed description - presents the proposal to the jury in a comprehensive and in-depth manner, illustrating diagrams, calculations, reasoning and a description of the proposal for which there is no space on the panels	YES – as PDF	YES – bound booklet, ideally 2 copies
Price PP.03	Non-binding and indicative pricing of the follow-up contract	YES – as XLS	NO
Author PP.01	It serves to facilitate the matching of physical and electronic submissions, documents authorship and indicates the composition of the author team	YES – as PDF	YES – together with the design in one package