

The town of Jeseník announces a design contest:

# SMETANOVY SADY JESENÍK

and issues these

## COMPETITION CONDITION

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„Smetanovy sady Jeseník“ is an

**open two-phase landscape design competition followed by comission,**

which is announced and will be conducted **in accordance with Czech law**, in particular:

- Act on Public Procurement: no. 134/2016 Coll. - hereinafter referred to as "the Act", as amended
- Competition Rules of the Czech Chamber of Architects of 24 April 1993, as amended
- Building Act: no. 183/2006 Coll., on spatial planning and building regulations, as amended
- Act on the exercise of the profession: no. 360/1992 Coll., on the exercise of the profession of authorized architects and on the exercise of the profession of authorized engineers and technicians active in construction, as amended further “Act on the exercise of the profession”
- “Copyright Act”: no. 121/200 Coll., on copyright, on rights related to copyright and on amendments to certain acts  
 Relevant provisions of the Civil Code: sections 1772 to 1779 of Act No. 89/2012 Coll., as amended

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## 1) CONTRACTING AUTHORITY

### 1.1 Contracting authority

Město Jeseník

Masarykovo náměstí 167/1, 790 01 Jeseník

IČO: 00302724

Person authorised to represent the contracting authority:

Mgr. Bc. Zdeňka Blišťanová, mayor

[jesenik.cz](http://jesenik.cz)

### 1.2 Organiser

CCEA MOBA: MOBA studio s.r.o.

Turkmenská 1420/2, Vršovice, 101 00 Praha 10

IČO 61459712

Represented by: Igor Kovačević, CEO

[cceamoba.cz](http://cceamoba.cz)

## 2) JURY

### 2.1 Jury

#### 2.1.1 Dependent part

**Zdeňka Blišťanová**, mayor of Jeseník

**Martina Seidlerová**, high school teacher, city councillor of Jeseník

**David Zatloukal**, municipal architect of Jeseník

**Tomáš Vlázlo**, vacant city councillor of Jeseník

**Václav Dvořák**, primary art school teacher, city councillor of Jeseník - alternate

#### 2.1.2 Independent part

**Radmila Fingerová**, landscape architect

**Petr Mičola**, landscape architect

**Martin Sládek**, architect

**Petr Šiřina**, landscape architect

**Jitka Vágnerová**, landscape architect

**Jan Mléčka**, architect - alternate

### 2.2 Auxilliary bodies of the jury

#### 2.2.1 Competition secretary

Igor Kovačević, MOBA studio s.r.o.

[ask@cceamoba.cz](mailto:ask@cceamoba.cz)

#### 2.2.2 Examiner of the proposals

Karin Grohmannová, MOBA studio s.r.o.

### 2.3 Invited experts

During the competition, the jury may ask the contracting authority to invite experts.

### 3) COMPETITION SPECIFICATIONS

#### 3.1 Competition type

##### 3.1.1 By subject

The competition is announced as a **landscape** competition.

##### 3.1.2 By range of participants

The competition is announced as **open**.

##### 3.1.3 By number of phases announced

The competition is announced as a **two-phase competition**.

##### 3.1.4 By intention

The competition will be **followed by a commission**.

#### 3.2 Competition language

The competition is announced and will be held in Czech and English. Therefore, all parts of the competition proposal must be in Czech or English, Slovak language is also accepted.

#### 3.3 Electronic tool

The competition will be published on the NEN electronic tool (the contracting authority's profile), through which all communication between the participants and the contracting authority will take place, including the submission of the proposal. Registration in this electronic tool is required for participation in the competition: <https://nen.nipez.cz/profil/jesenik>

#### 3.4 Discussion of the conditions and launch of the competition

##### 3.4.1 Jury approval

The terms and conditions of the competition were agreed by the jury after its constituent meeting in the form of a per rollam vote.

##### 3.4.2 Approval by the Czech Chamber of Architects

The Czech Chamber of Architects (CCA) issued a regularity clause to the competition conditions on 7 February 2024 by letter No. 111-2024/DM/Ze.

##### 3.4.3 Approval by the Contracting Authority

The competition condition were approved by the City Council of Jeseník on 19 February, 2024 under No. UR-207-4/24

##### 3.4.4 Competition launch

The competition was launched on the date of sending the notice of launch to the Public Procurement Bulletin. On that date, the deadline for the submission of a proposal begins. The terms and conditions will be published on the contracting authority's profile on the day of publication or the following day.

## 4) COMPETITION BRIEF

### 4.1 Subject of the competition

The subject of the competition is the rehabilitation of Smetanovy Sady, the question of their connection with the city centre and at the same time a reflection on the relationship of the park and the Bělá River. This most important green area of the city should be integrated into the life of the city and become its integral. The aim of the competition is not only to find a solution for the rehabilitation of the park and its connection to the city, but also to focus on increasing its attractiveness and practical value for residents and visitors.

Finally yet importantly, the aim is to create a sustainable landscape element as part of the city, whose operating costs will be optimised and the management of water and energy needed for maintenance will be up to today's standards.

The estimated construction costs for the implementation are 80 million EUR. The tender will verify these estimated costs and serve as an indicator for updating them.

*The award of the competition is in line with the principles of responsible public procurement: limiting the conditions of participation to the minimum necessary and thus enabling small and medium-sized enterprises to participate (principle of socially responsible procurement), promoting environmentally friendly solutions (principle of environmentally responsible procurement), the requirements set out in P. 01 Competition Brief are recommended and the contracting authority thus encourages innovative approaches and solutions to the subject of the competition (principle of innovation).*

### 4.2 Aim of the competition

The purpose of the competition is to select and award the most suitable proposal - the solution to the subject of the competition - that meets the contracting authority's requirements contained in this tender documentation.

The purpose of the competition is to select, by means of the award of prizes, the participants with whom the contracting authority will negotiate the award of the follow-on contract in a negotiated procedure without publication in accordance with Section 143(2) of the Act (hereinafter referred to as the 'NPWP'), as described in these terms and conditions. The aim of the competition is to find a partner with whom the contracting authority will be able to develop a quality project - from the completion of the design to its successful implementation.

## 5) TERMS OF PARTICIPATION

### 5.1 Participant

a) A participant in the competition may be a natural or legal person, or more such persons in a company. As a participant defines themselves in the tender, they will be further dealt with in the NPWP and will also act as such in the eventual signing of the contract for the subsequent contract.

Authors, co-authors or possible collaborators must be filled in PP.01. This team composition will be used when publishing the results of the competition.

### 5.2 Conditions of participation in the competition

#### 5.2.1 Terms set by the Czech Chamber of Architects

Each participant must meet the conditions set out in Section 3(2) of the CCA Competition Regulations (detailed in annex PP.02).

#### 5.2.2 Basic competence

Each participant must meet the *basic eligibility under Section 74 of the Act* (detailed in annex PP.02).

#### 5.2.3 Professional competence

- a) Participants must be *registered in a commercial register* or other similar register (not applicable to companies of natural or legal persons and to natural or legal persons established in a country where such registration is not required).
- b) The participant must have a *business license* in the scope corresponding to the subject of the competition, at least for design activities in construction (does not apply to persons practicing as architects as a freelance profession or to persons established in a country where such a license is not required by law).
- c) Participants in the competition must be a person who is a licensed person under the Professional Practice Act, or be licensed architects and engineers under the laws of the state of which they are citizens or in which they are based.

### 5.3 Proof of compliance with the terms for participation

#### 5.3.1 Sworn statement

The participant shall prove compliance with the conditions for participation in the competition by signing a sworn statement, a template of which is PP.02.

#### 5.3.2 Proof of compliance with the conditions of participation in the competition for multiple natural persons in a company

If more than one natural person jointly submits a competition proposal as a participant, each of these persons must individually meet the conditions of the CCA Regulations and basic eligibility. The conditions of professional competence according to section 5.2.3 a) and b) shall be demonstrated jointly, i.e. they must be fulfilled by at least one person.

#### 5.3.3 Proof of compliance with the conditions of participation in the competition for multiple legal entities in a company

If more than one legal entity submits a tender proposal as a participant, each of these entities must individually meet the conditions of the CCA Regulations and the basic eligibility and professional eligibility conditions 5.2.3 a) and b). The other condition of professional competence must be demonstrated jointly, i.e. at least one person must meet it.

#### 5.3.4 Proof of compliance with the conditions of participation in the competition for multiple natural or legal persons

If more than one natural and legal person jointly submits a competition proposal as a participant, each of these persons must individually meet the conditions of the CCA Regulations and basic eligibility. Conditions of professional competence 5.2.3 a) and b) must be fulfilled by the legal persons individually. Professional competence condition 5.2.3(c) must be demonstrated jointly, i.e. must be fulfilled by at least one person, whether natural or legal.

#### 5.3.5 Proof of professional competence through another person

A participant is entitled to demonstrate professional competence through another person. However, this person must be the author or co-author of the proposal.

#### 5.3.6 Proof of compliance with the conditions of participation in the competition by a foreign participant

A foreign participant shall demonstrate compliance with the conditions for participation in the competition to the extent required by the law of the country of which it is a citizen or in which it has its registered office.

### 5.4 Consequences of Failure to Comply with the Terms for Participation

If a participant fails to provide the required documents proving compliance with the conditions for participation in the competition pursuant to paragraph 5.3 of these Competition Terms and Conditions, the Contracting Authority reserves the right to call upon such participant via an electronic tool to explain or supply the required documents. If the participant fails to supply the required documents by the deadline for completion or clarification, the contracting authority may exclude the participant from the competition.

## 6) COMPETITION SCHEDULE AND DEADLINES

### 6.1 Submission of design proposals

#### 6.1.1 How to submit

In **phase 1**, the proposal is to be submitted **electronically only**.

In **phase 2**, the proposal is to be submitted **both electronically and physically** (hard copy)

The electronic submission is made via the electronic tool.

Physical submission of the proposal is made **either at the Jeseník Municipal**

**Office**, at the address of the Jeseník Municipal Office, Masarykovo nám. 167/1, 790 01 Jeseník, for opening hours see:

<https://jesenik.cz/cz/mesto-a-mestsky-urad/235-podatelna-mestskeho-uradu-jesenik.html> .

#### or to the address of the competition organiser

MOBA studio s.r.o., U Půjčovny 953/4, 110 00 Prague 1, +420 222 222 521

office hours: Monday to Friday 10:00 – 17:00 h

on the last day of the submission deadline 10:00-14:00 h

All parts of the hard copy submission will be in one package with the heading "SMETANOVY SADY JESENÍK".

#### 6.1.2 Deadline for proposal submission in phase 1

The closing date for the submission of proposals is **21 June 2024, 14:00**, for acceptance in the electronic instrument.

#### 6.1.3 Deadline for proposal submission in phase 2

The closing date for the submission of proposals is **13 September 2024, 14:00h** for acceptance in the electronic tool and in hard copy.

#### 6.1.4 Late submission

If a competition proposal is not received within the deadline set out in these Competition Conditions, the Contracting Authority will not consider the submitter as a participant in accordance with the Act and the proposal will not be evaluated in the competition. The physical submission, unopened, will remain archived at the contracting authority and will be returned on request.

### 6.2 Acceptance of proposals

A basic check of the proposals to ensure they meet the mandatory requirements of the contracting authority, set out in these competition conditions, will be carried out by the Secretary after the deadline for submission of proposals.

The secretary will mark each proposal with a number under which the proposals will be known to the jury and the contracting authority.

### 6.3 Jury evaluation meeting in Phase 1 of the competition

The contracting authority reserves the right for the jury to reduce the number of proposals in Phase 1 of the competition according to the quality criteria set out in these conditions. The jury's evaluation will result in the selection of the **5 proposals** that best meet the requirements of the contracting authority. The jury will not determine the ranking of the proposals.

### 6.4 Reducing the number of participants between Phase 1 and Phase 2 of the competition

Participants who are not selected by the jury for Phase 2 will be excluded from the competition. After the number of participants has been reduced, the contracting authority will send a notice of exclusion from the competition, including a report on the evaluation of the proposals.

### 6.5 Call for participation in Phase 2 of the competition

Based on the jury's selection, 5 participants will be invited to Phase 2 of the competition via the electronic tool, and will receive a call with specifications of the requirements to complete their proposal according to the jury's comments/observations.

### 6.6 Jury evaluation meeting in Phase 2 of the competition

In Phase 2 of the competition, the jury will again assess the proposals based on the quality criteria set out in these conditions. The jury will decide on the distribution of the prizes in accordance with these conditions.

### 6.7 Protocol on the competition procedure (Proposal evaluation report)

Minutes of all meetings of the Jury shall be taken by the Secretary, the Examiner or any other person authorised by the Chairperson of the Jury and shall be signed by all voting members present and verified as correct.

In accordance with the Competition Rules of the CCA the protocol on the proceedings of the competition contains in particular:

- minutes of all jury meetings, including the results of all votes,
- decisions on eliminating proposals from consideration and a list of all competition proposals assessed,
- the method of application and, where appropriate, the specification of the evaluation criteria,
- the assessment of all competition proposals,
- the decision on the distribution of prizes and the award of prizes, including the justification,
- attendance lists of the individual jury meetings

## 7) END OF COMPETITION

### 7.1 Decision and announcement of the competition results

#### 7.1.1 Decision on the selection of the proposal

The jury will judge all the entries and distribute the prizes. Subsequently, it shall prepare a report on the evaluation of the proposals (protocol on the course of the competition) in accordance with Section 148(5) of the Act. The contracting authority is bound by the statement of the jury in selecting the most suitable proposal pursuant to Section 148(7) of the Act. The contracting authority may decide to re-evaluate the proposals for the reasons set out in Section 148(7) of the Act. The contracting authority shall be obliged to accept the jury's decision on the selection of the most suitable proposal within 50 days of the drawing up of the report on the evaluation of the proposals (protocol on the course of the competition) pursuant to Section 11 of the Competition Regulations of the CCA.

#### 7.1.2 Announcing the competition results

The contracting authority shall immediately (within 10 days of the contracting authority's decision at the latest) send a notice of the selection of the most suitable proposal to all participants in the design competition via the electronic tool and publish it at the same time. The notification shall be accompanied by the competition report (Evaluation Report).

### 7.2 Availability of competition proposals

The 15-day period for making competition proposals available shall start on the date of publication of the notice of the selection of the most suitable proposal in the electronic tool. Proposals will be made available from the organiser of the competition on request.

### 7.3 End of the competition

The competition ends, when:

- a. The deadline for filing objections to the selection of a proposal under Sections 241 to 244 of the Act expires for all parties if no objections are filed;
- b. in the case of objections, the time limit for filing a petition for review of the contracting authority's actions with the Office for the Protection of

Competition pursuant to Section 251(2) and (3) of the Act expires if no petition is filed;

- c. in the case of a petition filed pursuant to Section 251 of the Act, the decision to discontinue the administrative proceedings or to reject the petition becomes final.

### 7.4 Cancellation of the competition

The contracting authority has the right to cancel the competition. In the event of cancellation of the competition without its subsequent re-announcement, the contracting authority is obliged to pay to each of the participants who proves that they have sufficiently developed or elaborated the competition proposal before the cancellation of the competition a reasonable compensation (which is considered to be a proportional share of up to the total amount of prizes and awards, i.e. a proportional amount of up to CZK 1,000,000). The amount of the pro rata share will be decided by the contracting authority and the jury, but will not exceed CZK 150 000 per participant.

### 7.5 Reimbursement of prizes and sketch fee

Prizes and sketch fees will be paid no later than 50 calendar days after the end of the competition in accordance with Section 149(3) of the Act. The due date for payment of compensation in the event of cancellation of the competition is set at 50 days from the date of cancellation of the competition.

### 7.6 Method of publication of proposals

The contracting authority will publish the competition proposals online on its website. The contracting authority also expects to organise an exhibition of the competition proposals.



## 8) EVALUATION CRITERIA

### 8.1 Evaluation criteria

The criteria according to which the competition proposals will be evaluated in both phases of the competition will be determined without order of importance as follows:

Quality of landscape design - comfort and flexibility of use, functional and logical spatial relationships, links to the wider environment

Quality of the design in terms of sustainability - resource management, water and energy management, terrain and vegetation management and overall environmental sustainability of the project

Technical level of design - structural, technological and material solutions with emphasis on investment and operating costs

### 8.2 Jury evaluation of the proposals

The jury will evaluate the proposals according to the quality criteria mentioned above, based on the knowledge and experience of its members. Such evaluation will therefore be the professional but subjective opinion of the jury. This method of evaluation is generally standard in design competitions, and by participating in the competition, participants agree to this method of evaluation.

## 9) PRICES AND SKETCH FEES

### 9.1 Total amount for prizes and sketch fees

The total amount for prizes and sketch fees is set at CZK 1 000 000.

### 9.2 Prizes

#### 9.2.1 First prize

The first prize is set at CZK 450 000.

#### 9.2.2 Second prize

The second prize is set at CZK 200 000.

#### 9.2.3 Third prize

The third prize is set at CZK 150 000.

### 9.3 Reimbursement of expenses in the competition (sketch fees)

The amount of CZK 200 000 will be distributed among the other participants in Phase 2 of the competition whose design does not receive any prize. The maximum sketch fee per participant is set at CZK 100 000. The awarding authority will not award any exceptional prizes.

### 9.4 Other distribution or non-awarding of prizes and sketch fees

Under the conditions set out in Section 12(2) of the CCA Competition Regulations, the jury may decide in exceptional cases to redistribute or not to award some of the prizes.

## 10) COMPETITION DOCUMENTS, SITE VISIT

### 10.1 Availability of competition documents

The tender conditions and their annexes (tender documents) are published in the electronic tool from the date of publication of the tender in the Public Procurement Bulletin: <https://nen.nipez.cz/profil/jesenik>

### 10.2 Competition documents

#### 10.2.1 Documents for elaboration of the competition proposal

- P.01. Competition brief (pdf)
- P.02. Map base (dwg)
- P.03. Related surveys (pdf)
- P.04. Geodetic measurement (dwg, pdf)
- P.05. Orthophoto map (jpg, jgw)
- P.06. Non-binding draft of the work contract (docx)
- P.07. Balance sheet to fill in basic construction indicators (xls)

#### 10.2.2 Administrative documents – are not submitted to the jury

- PP.01. Identification data – template to fill in (doc)
- PP.02. Sworn statement – template to fill in (doc)
- PP.03. Non-binding price offer for design work – template to fill in (xls)  
– non-binding pricing of the design work; it serves later as a market survey to give the contracting authority an indication of current prices; a new tender will be submitted in the NPWP

#### 10.2.3 Use of competition documents

The participants agree to use the documents only for the purpose of deciding whether to participate in the competition and for the preparation of the competition proposal.

The related surveys, studies and other documents are intended as recommendations in the context of the design competition.

### 10.3 Explanation, change or addition to the competition conditions (questions)

#### 10.3.1 Asking questions via the contracting authority's profile / electronic tool

Participants may submit questions in writing via the electronic tool.

#### 10.3.2 Asking question via email

Participants may also submit questions in writing to the competition secretary's email address ([ask@cceamoba.cz](mailto:ask@cceamoba.cz)) with the subject line "JES - QUESTION".

#### 10.3.3 Deadline for submitting question

Questions may be submitted in accordance with the procedure and in accordance with paragraph 3 or 4 of Section 98 of the Public Procurement Act, i.e. questions may be submitted until **4<sup>th</sup> June 2024** in Phase 1 and until **27<sup>th</sup> August 2024** in Phase 2.

#### 10.3.4 Explanation, change or addition to the competition conditions (answers)

The answer will be published with the text of the question without identifying the questioner on the profile of the contracting authority.

The contracting authority may also provide an explanation, change or addition to the competition conditions without a participant's request as additional information.

### 10.4 Site visit

A joint tour for those interested in the competition will not be organised due to the availability of the venue. Between the first and second phase of the competition, a tour will be held for participants who will advance to the second phase of the competition. Further information on the date, time and venue of the meeting will be given in the call for participation in the second phase of the competition or, alternatively, in the form of additional information (explanation of the competition documentation) on the profile of the contracting authority.

## 11) SUBSEQUENT COMMISSION

### 11.1 Negotiation Procedure without Publication (NPWP)

Pursuant to Sections 143(2) and 65 of the Act, the contracting authority will negotiate with all participants who receive a prize in the competition to award a follow-on contract to the extent described below. This will set out the parameters of the contract that will be offered to the participants for the follow-on commission. Participants will be invited to submit a bid in order of their ranking in the competition.

In the event that no agreement is reached with any of the invited participants on the conclusion of the contract, the NPWP will be terminated.

#### 11.1.1 Submission of a tender by the highest ranked participant

The contracting authority will first invite the highest ranked participant to submit a tender and, if a contract is agreed, the negotiated procedure will be terminated.

#### 11.1.2 Submission of a tender by the second highest ranked participant

In the event that the negotiations referred to in the preceding paragraph do not result in an agreement on the conclusion of a contract, the contracting authority shall invite the tenderer whose proposal is ranked second highest to submit a tender and, if a contract is agreed, the negotiated procedure will be terminated.

#### 11.1.3 Submission of a tender by the third highest ranked participant

In the event that the negotiations referred to in the preceding paragraph do not result in an agreement on the conclusion of a contract, the contracting authority shall invite the tenderer whose proposal is ranked third highest to submit a tender and, if a contract is agreed, the negotiated procedure will be terminated.

### 11.2 Conditions for concluding a contract for the execution of a follow-on commission

#### 11.2.1 Proof of compliance with the conditions of participation

The participant selected to conclude a contract based on NPWP results must submit original or officially certified documents verifying compliance with competition participation conditions. If the participant is not a Czech citizen or does not have a registered office in the country, they must demonstrate authorization for construction activities under Section 7(1)(b) and Section 30a of

the Act on the Practice of the Profession. Alternatively, they can prove affiliation with a Czech entity authorized for construction activities

#### 11.2.2 Authorisation required for the execution of the subsequent order

Within the NPWP the participant will prove that they have secured the necessary authorizations (A1, A3 or A0 - in accordance with the amendment to the Authorisation Act valid from 1.1.2024)) within their team. The participation of a landscape architect in the team is assumed, i.e. at least authorization A.3 - according to the Act on the Practice of the Profession, or an appropriate alternative according to the law of the state of which they are a citizen or in which they have their registered office, taking into account the requirements of Czech legislation.

#### 11.2.3 The contract will be drawn up in the Czech language.

### 11.3 Scope of the follow-up commission

Based on the results of the competition, the contracting authority intends to award a contract for the preparation of a complete building design, including landscape design in accordance with the standards of architectural services according to the CCA. <https://www.cka.cz/sluzby/clenum/standardy-vykonu-a-dokumentace>: FS 1 - Project Initiation; FS 2 - Concept design – refinement of the competition proposal; FS 3 – Land Zone Permit Design; FS 4 – Building Permit Developed Design; FS 5 – Detailed Design; FS 6 – List of Works and Deliverables; FS 7 - Architects's supervision

The contract will include standard, above standard and procurement services of the architect, engineering, liaison with the contracting authority, cooperation in the removal of defects and deficiencies and commissioning of the building.

The schedule of design work will be set to start construction work in 2025.

### 11.4 Estimated value of the subsequent contract

The estimated value of the procurement will be determined in the NPWP. The recommended prices according to the CCA Calculator and the results of the market survey based on indicative non-binding price offers submitted, will be taken into account. The prize awarded in the competition will be credited to FS 1 and FS 2.

## 12) OTHER CONDITIONS

### 12.1 Copyright

#### 12.1.1 Ensuring copyright protection of the proposal in the participant-author relationship

The participant shall demonstrate that they have secured copyright protection for the proposal by completing document PP.01 Identification data.

#### 12.1.2 Ensuring copyright protection of the proposal in the relationship between the participant and the contracting authority

The authors of the competition proposals will retain their copyrights, may publish their competition proposals after the end of the competition and may use them again in another case.

#### 12.1.3 Reproduction and display of designs in the competition

By submitting their proposals, the participants agree to the free reproduction and display of their designs in order to promote the competition and its results.

#### 12.1.4 Ownership of competition proposals

By submitting the competition proposals, the participants grant the contracting authority permission to use their copyrighted works for the purposes of this competition.

The use of the competition designs or parts thereof for purposes other than those specified in these Competition Conditions is subject to the explicit permission of the authors.

### 12.2 Clause on acceptance of the terms of the competition

#### 12.2.1 Consent from the contracting authority, the organiser, the jury, its auxiliary bodies and invited experts

By participating in the competition, the contracting authority, the competition secretary, the competition proposal examiner, the jury and the invited experts confirm that they have read all the terms and conditions of the competition and undertake to observe and honour these competition conditions as a contract.

#### 12.2.2 Consent of participants

By submitting competition proposals, participants agree to all terms and conditions of the competition.

### 12.3 Conflict management

#### 12.3.1 Objections

Participants may file objections to the contracting authority's procedures in the design competition in accordance with Part Thirteen of the Act or in accordance with the CCA Competition Rules.

#### 12.3.2 Application for initiation of proceedings for review of the acts if the contracting authority

The elements of a petition to initiate proceedings for the review of the acts of the contracting authority and further actions of the complainant are governed by Section 249 et seq. of the Act.

## 13) COMPETITION PROPOSAL – PHASE 1

### 13.1 Requirements for the competition proposal

#### 13.1.1 Mandatory requirements

Mandatory is:

- a **timely submission** of the competition proposal according to the competition conditions;
- **anonymity** of the competition proposal, described below.

Failure to meet these requirements will result in elimination from the jury's evaluation and exclusion from the competition. The only exception is in the case of incorrect or missing evidence of compliance with the conditions for participation in the competition, for which the contracting authority may ask the participant to complete it.

#### 13.1.2 Recommended requirements

Requirements not mentioned in the previous point are set out as recommendations. Failure to comply with them is not a reason to exclude the proposal from consideration and to exclude the participant from the competition.

The first phase of the competition will aim to find a solid idea and approach to a solution at a conceptual level. It is recommended that the sketches that are used in the presentation to explain the author's intention are not too demanding in terms of production. It is not required to submit photorealistic visualizations in the first phase.

### 13.2 Parts of the competition proposal

Main presentation – „Presentation“

Identification – „Identification“

Sworn statement – „Statement“

Non-binding price offer – „Price“

### 13.3 Main presentation – „Presentation“

#### 13.3.1 Structure

The presentation will be laid out on 5 drawings in A2 format (landscape) or 16:9 aspect ratio, adapted for presentation on a computer.

#### 13.3.2 Form of submission

**The presentation will be submitted electronically** – in digital form using at the format of a PDF file with a resolution of at least 150 dpi.

#### 13.3.3 Recommended content of the main presentation

The presentation will consist of 5 slides will have the legibility of A2 format (in terms of drawing scales). For the purpose of easier comparison the jury will possibly print the proposals in A3 format. The recommended content of the presentation is:

- Principles of the design and broader relations expressed by diagrams, comments
- Overall site plan on a scale of 1:2000 – main drawing, comments
- Overall site plan on a scale of 1:2000 – traffic solution, comments
- Water management scheme, comments
- Display of free choice

### 13.4 Identification of the participant – „Identification“

The filled in template PP.01 (which will not be presented to the jury) will be submitted **only electronically** as one pdf file.

### 13.5 Sworn statement – „Statement“

The filled in template PP.02 (which will not be presented to the jury) will be submitted **only electronically** as one pdf file.

### 13.6 Non-binding price offer – „Price“

The filled in template PP.03 (which will not be presented to the jury) will be submitted **only electronically** as one pdf file.

### 13.7 Binding conditions for the anonymity of the competition proposal

The proposals will be presented anonymously. No part of the competition proposal (except as expressly stated in these Competition Conditions) may contain the name, address or any other graphic sign of the participant that could lead to their identification and thus violate their anonymity. Proposals that breach anonymity will be excluded from the competition by the contracting authority.

## 14) COMPETITION PROPOSAL – PHASE 2

The requirements and recommendations regarding the competition proposal will be specified by the jury in the call for participation in Phase 2 of the competition. Proposals will be submitted in paper and electronic form via an electronic tool. Preliminary submissions will consist of 3 A1 format panels, a booklet with a more detailed description of the proposal and an updated non-binding price offer.