

# Competition Conditions

The Statutory City of Mladá Boleslav announces an art competition: “Memorial to Pilots and Members of the RAF in the Mladá Boleslav Region” and hereby issues these Competition Conditions.

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### **Abstract of the Competition Conditions**

Contracting Authority:	Statutory City of Mladá Boleslav
Type of Competition:	Restricted art competition
Deadline for Applications:	17 October 2025, 14:00
Deadline for Proposals:	9 January 2026, 14:00
Total Prizes:	CZK 120,000

#### **The “Memorial to Pilots and Members of the RAF in the Mladá Boleslav Region”**

is a restricted, single-phase, art project competition for a small-scale contract, announced and conducted in accordance with Czech law, in particular:

- Public Procurement Act: No. 134/2016 Coll., on Public Procurement, as amended (hereinafter “the Act”);
- Competition Rules of the Czech Chamber of Architects of 24 April 1993, as amended;
- Building Act: No. 283/2021 Coll., Building Act, as amended;
- Act on the Practice of the Profession: No. 360/1992 Coll., on the Practice of the Profession of Authorized Architects and on the Practice of the Profession of Authorized Engineers and Technicians Active in Construction, as amended (hereinafter “the Act on the Practice of the Profession”);
- Copyright Act: No. 121/2000 Coll., on Copyright, Rights Related to Copyright and on Amendments to Certain Laws (Copyright Act), as amended;
- Relevant provisions of the Civil Code: No. 89/2012 Coll., Civil Code, as amended.

### **Discussion of the Competition Conditions**

#### Approval by the Jury

The competition conditions were discussed by the jury at its inaugural meeting on 30 July 2025. The competition conditions were approved by the jury by per rollam voting.

#### Approval by the Contracting Authority

The competition conditions were approved by the contracting authority at a meeting of the City Council.

#### Opinion of the CCA

The Czech Chamber of Architects (CCA) has issued a favorable opinion on the competition conditions.

## 1. Basic Information

### 1.1. Zadavatel

Name of the contracting authority: Statutory City of Mladá Boleslav  
ID No.: 00238295  
Registered office: Komenského náměstí 61,  
293 01 Mladá Boleslav  
Authorized representative  
of the contracting authority: Jiří Bouška, Mayor

### 1.2. Public Contract

Title of the public contract: "Memorial to Pilots and Members of the RAF  
in the Mladá Boleslav Region"  
Type and regime  
of the public contract: small-scale contract

### 1.3. Administrator

Representative of the contracting  
authority – administrator: Moba office s.r.o.  
ID No.: 06157271  
Registered office: Turkmenská 1420/2, 101 00 Prague 10  
Representative: Yvette Vašourková, Managing Director  
Data Box ID: hgtjuwr  
Persons involved in drafting  
the competition conditions  
and brief: Kamila Dršata, Karin Grohmannová,  
Kateřina Juříčková Šrámková,  
Igor Kovačević, Mirjana Mojić,  
Yvette Vašourková

## 2. Jury

### 2.1. Jury – Dependent Members

Daniel Marek – Deputy Mayor, Vice-Chair of the Jury  
Petr Servus – Deputy Mayor  
Markéta Tomčíková – Department of Education, Culture and Sports, Alternate  
Gérard Keijsper – Department of Education, Culture and Sports, Alternate

### 2.2. Jury – Independent Members

Katarína Magid Hládeková – artist, curator, Chair of the Jury  
Kacha Kastner – curator  
Maria Topolčanská – architect, architecture theorist  
Tomáš Džadoň – artist, Alternate

### 2.3. Auxiliary Bodies of the Jury

#### Secretaries of the Competition

Yvette Vašourková  
Karin Grohmannová  
[ask@cceamoba.cz](mailto:ask@cceamoba.cz)

#### Reviewer of the Proposals

Karin Grohmannová

### 2.4. Invited Experts

The jury may request the contracting authority to invite experts.

### 3. Prizes

#### 3.1. The total amount for prizes

The total amount for prizes is set at CZK 120,000.

#### 3.2. Prizes

First prize CZK 50,000.

Second prize CZK 40,000.

Third prize CZK 30,000.

#### 3.3. Other distribution or non-awarding of prizes

Under the conditions set out in § 12(2) of the Competition Rules of the CCA, the jury may, in exceptional cases, decide to redistribute or not award some of the prizes.

#### 3.4. Reimbursement of costs

A participant is not entitled to reimbursement of costs associated with participation in the competition, except for the prizes described above.

#### 3.5. Loss of the right to payment of the prize

A participant selected to take part in the competition loses the right to payment of the prize if they fail to fulfill the obligations arising from these competition conditions.

### 4. Art Competition

#### 4.1. Competition type

4.1.1. By subject, the competition is announced as an art competition.

4.1.2. By range of participants, it is announced as a restricted competition.

4.1.3. By number of phases, it is a single-phase competition.

4.1.4. By intention of the solution, it is a project competition.

#### 4.2. The competition will be conducted as anonymous.

#### 4.3. Language

The competition is announced and will be conducted in the Czech language.

The competition conditions and documents are issued by the contracting authority in both Czech and English.

In the case of discrepancies, the Czech version shall prevail.

Applications to participate may be submitted in Czech or English.

All parts of the competition proposal must be prepared in Czech.

## 5. Competition Brief

### 5.1. Subject of the Competition

The subject of the competition is the design of a memorial to members of the Royal Air Force from the Mladá Boleslav region, to be located in front of the Metoděj Vlach Aviation Museum. The design should take into account historical significance, aesthetic quality, and the possibility of interaction with the public. The requirements for the solution of the subject of the competition are defined in Annex P.01 Competition Brief and are set as recommended.

*The competition brief has been prepared in accordance with the principles of responsible public procurement. The participation conditions are set at the necessary minimum to allow participation also by small and medium-sized studios or individual artists (principle of socially responsible procurement). The competition encourages the use of ecologically and technically sustainable solutions (principle of environmentally responsible procurement) and creates room for innovative creative approaches (principle of support for innovation).*

### 5.2. Purpose and aim of the competition

The purpose of the competition is to select and reward the most suitable design of the memorial that meets the requirements of the contracting authority as stated in these competition conditions and documents. The competition is announced as a small-scale contract, with the winner to be invited after its conclusion to enter into a contract for performance of the commission. The aim of the competition is to find an author or design team who will develop the design further and subsequently implement the work – a permanent, artistically valuable, and technically feasible memorial that will become a dignified symbol of the memory of the RAF in Mladá Boleslav.

### 5.3. Place of performance

The place of performance of the public contract is the contracting authority's registered office and the construction site.

### 5.4. Period of performance

The anticipated period for performance of the public contract is one year. The memorial should be installed by 31 August 2026.

### 5.5. Estimated investment costs

The estimated investment costs are CZK 1.235.000 excluding VAT for the complete work, including its fabrication, installation, commissioning, and honorarium.

## 6. Conditions of Participation

### 6.1. Competition participant

A participant in the competition may be a natural or legal person, or their associations. The participant(s) are defined within the competition by completing Annex PP.01 Identification Data. The definition of the participant in this manner will also be used in any subsequent contract for the following commission.

### 6.2. Conditions of participation in the competition and their proof

#### 6.2.1. Conditions of participation set out by the Competition Rules of the CCA

Each participant must meet the conditions specified in § 3(2) of the Competition Rules of the CCA (detailed in Annex PP.02).

#### 6.2.2. Basic eligibility

Each participant must meet the basic eligibility requirements pursuant to § 74 of

the Act. The participant proves basic eligibility pursuant to § 86(2) by completing Annex PP.02 Statutory Declaration (detailed in Annex PP.02).

**6.3. Proof of compliance with conditions of participation in the competition for multiple natural or legal persons in an association**

If a competition proposal is submitted jointly by multiple natural/legal persons, each of them must independently meet the conditions of participation in the competition.

**6.6. Proof of compliance by a foreign participant**

A foreign participant proves compliance with the conditions of participation in the competition to the extent corresponding to the legal system of the country of which they are a citizen or in which they are registered.

**6.7. Extract from the List of Qualified Suppliers**

If a supplier submits to the contracting authority an extract from the List of Qualified Suppliers pursuant to § 228 of the Act, such extract replaces a document proving:

a) basic eligibility pursuant to § 74 of the Act.

The extract from the List of Qualified Suppliers must not be older than three months as of the last day on which basic eligibility is to be proven.

**6.8. Certificate**

A certificate issued under an approved system of certified suppliers pursuant to § 233 et seq. of the Public Procurement Act may be used to prove qualification in procurement procedures. It is presumed that the supplier is qualified to the extent specified in the certificate. The maximum validity of the certificate is one year from its issue date.

**6.9 Consequences of failure to meet conditions of participation in the competition**

If a participant fails to submit the required documents proving compliance with the conditions of participation in the competition under Section 6.2 of these competition conditions, the contracting authority reserves the right to request such participant, via an electronic tool, to clarify or submit the required documents. If the participant fails to submit the required documents within the specified deadline for supplementing or clarifying, the contracting authority will exclude them from the competition.

**7. Tender Documentation**

**7.1. Access to competition conditions and documents**

The competition conditions and their annexes (competition documents) are published on the administrator's website [www.cceamoba.cz/souteze/raf](http://www.cceamoba.cz/souteze/raf)

**7.2. Questions**

A participant is entitled to request in writing from the contracting authority an explanation of the tender conditions – a question. The answer will be published with the wording of the question, without identifying the inquirer, on the administrator's website [www.cceamoba.cz/souteze/raf](http://www.cceamoba.cz/souteze/raf)

**7.2.1. Method of submitting questions**

Participants may submit questions in writing to the administrator's e-mail address ([ask@cceamoba.cz](mailto:ask@cceamoba.cz))

**7.2.2. Deadline for submitting questions**

Questions may be submitted no later than 26 September 2025, prior to the deadline for applications, and no later than 23 December 2025, prior to the deadline for submission of proposals.

### **7.3. Competition documents**

#### **7.3.1. Documents for preparation of the competition proposal**

P.01 Competition Brief (pdf)

P.02 Mapping Base (dwg)

P.03 Orthophotomap (jpg)

P.04 Drone Footage of the Site (mp4)

P.05 Estimated Budget – template for completion (xls)

#### **7.3.2. Administrative documents**

PP.01 Identification Data – template for completion (pdf)

PP.02 Sworn statement – template for completion (pdf)

PP.03 Draft Contract for Work – non-binding (doc)

#### **7.3.3. Use of competition documents**

Participants may use the documents only to decide on participation and to prepare their competition proposal.

## **8. Deadlines and course of the competition**

### **8.1. Commencement**

The competition begins on the date the notice is sent to the Public Procurement Bulletin. From this day, the period for submission of proposals runs.

### **8.2. Publication**

The competition will be posted on the administrator's website: [www.cceamoba.cz/souteze/raf](http://www.cceamoba.cz/souteze/raf)

### **8.3. Application to participate**

#### **8.3.1. Form**

Applicants must submit an application stating their details, two reference projects, a motivation letter, and proof of eligibility via statutory declaration (template PP.02). Details are in Section 13.

#### **8.3.2. Submission method**

Applications must be submitted as a single PDF named "RAF-Application-[participant's name]" via the online form at [cceamoba.cz/souteze/raf](http://cceamoba.cz/souteze/raf).

#### **8.3.3. Deadline**

Applications must be received by 17 October 2025, 14:00, as recorded by the system.

#### **8.3.4. Late submissions**

Applications not delivered on time or in the prescribed manner (via the online form) will not be considered.

### **8.4. Evaluation of applications**

The jury will assess reference projects in each application against two criteria:

- Quality of artistic and conceptual approach (originality, coherence, artistic standard, ability to work with space and the theme of public art).
- Technical quality and sustainability (feasibility, material quality, long-term durability, and appropriateness to the brief).



#### **8.4.1. Method of evaluation**

The jury will assess each participant's reference projects as a whole against the set criteria, with no ranking of importance and equal weighting. Each application will receive a score from 0 to 5, where 5 represents the highest level of fulfillment. The total score, reflecting the jury's professional judgment, will determine the ranking and place applications into four categories described below.

As the criteria cannot be expressed purely numerically, the 0–5 scale serves only to indicate relative fulfillment. The jury's evaluation will therefore be based on the knowledge and experience of its members—professional but inherently subjective. By participating, applicants accept this method of evaluation, including the possibility of reducing the number of participants.

#### **8.4.2. Categories of reference projects for evaluation**

##### Category 1 (5 points)

According to the jury, the participant's projects show the highest quality of artistic and conceptual approach compared to others. Originality, expressive strength, and clear conceptual vision are supported by high technical level and sustainability. The projects demonstrate the participant's ability to create works with significant artistic impact, appropriate to the site and character of the competition. The jury considers this a guarantee of a competition proposal at the highest professional and artistic standard.

##### Category 2 (4 points)

The projects show very high quality of artistic and conceptual approach compared to others. Originality and expression are reinforced by strong technical quality and reasonable attention to sustainability. The projects demonstrate the participant's ability to produce works at a very good professional and artistic level, suggesting high potential for a design befitting the importance of the competition.

##### Category 3 (3–2 points)

The projects show good quality overall. The conceptual solutions are adequate, but originality, technical quality, or sustainability are less convincing against the highest standards expected. The jury sees a reasonable basis for further design development, though with some risk.

##### Category 4 (1–0 points)

The projects show only standard quality. Originality, conceptual clarity, and technical quality are only partially convincing and fall short of competition standards. The submitted projects provide limited assurance of a proposal meeting the level expected by the jury and the contracting authority.



The jury will recommend to the contracting authority that participants whose applications included reference projects in Category 1 be invited to submit competition proposals.

#### **8.5. Reduction of participants**

The contracting authority will review applications for compliance with the competition conditions and, based on the jury's recommendation, reduce the number of participants under § 111 of the Act. Applicants whose submissions did not meet the competition conditions, or who were not selected during the reduction process, will be excluded.

#### **8.6. Invitation to submit proposals**

Based on the contracting authority's decision, three participants will be invited via the electronic tool to submit proposals, immediately after the jury's decision.

#### **8.7. Submission of proposals**

##### **8.7.1. Method of submission**

Proposals must be submitted partly electronically and partly in hard copy (see table on the last page of these conditions).

Hard copies must be delivered to the administrator at:

Address: CCEA MOBA, U Půjčovny 953/4, 110 00 Prague 1

Phone: +420 222 222 521

Office hours: Monday to Friday 10:00–17:00,

on the final submission day 10:00–14:00

All hard copy submissions must be enclosed in packaging marked "MEMORIAL TO PILOTS AND MEMBERS OF THE RAF IN THE MLADÁ BOLES LAV REGION."

Electronic submissions must be uploaded via the online submission form.

##### **8.7.2. Submission deadline**

The deadline for submission of proposals is 9 January 2026 at 14:00, for both electronic and hard copy delivery.

##### **8.7.3. Late submission**

If a proposal is not received within the deadline set out in these conditions, the contracting authority will not treat the submitter as a participant and the proposal will not be evaluated. Hard copies will remain archived with the contracting authority and returned upon request.

#### **8.8. Examination of proposals**

An initial check of compliance with the contracting authority's binding requirements, as specified in Article 14 of these conditions, will be carried out by the reviewer. The reviewer will prepare a report for the jury. Secretaries will ensure anonymity by assigning each proposal a number, under which it will be further considered by the jury.

#### **8.9. Jury evaluation session**

The exact date of the evaluation session will be set during the course of the competition. The jury will assess proposals according to the quality criteria defined in these conditions and award prizes accordingly.

#### **8.10. Evaluation report**

The evaluation report will include in particular:

- Minutes of all jury meetings, including voting results, prepared on behalf of the jury chair by the secretary, the reviewer, or another member of the administrator's team; the minutes are verified by the signatures of all voting jury

members present.

- Decisions on exclusion of proposals and a list of all proposals considered.
- The method of applying or specifying the evaluation criteria.
- Assessment of all competition proposals.
- Decisions on the allocation of prizes, with reasoning.
- Written evaluation of each proposal regarding fulfillment of the evaluation criteria set out in Article 10(10.1).
- Attendance lists from all jury sessions.
- Declarations by jurors, the secretary, the reviewer, and experts confirming impartiality and non-knowledge of the authors' identities.

The evaluation report will be signed by all voting jury members present.

## **9. Termination of the competition**

### **9.1. Decision and announcement of results**

#### **9.1.1. Decision on selection of proposal**

In selecting the most suitable proposal, the contracting authority is bound by the jury's opinion under § 148(7) of the Act. The contracting authority will decide within 50 calendar days of preparing the Evaluation Report under § 148(5). It may order a new evaluation only for reasons specified in § 148(7).

#### **9.1.2. Announcement of results**

The contracting authority will, without delay (no later than 10 calendar days from its decision), notify all participants of the selection via the electronic tool and attach the Evaluation Report.

### **9.2. Access to competition proposals**

From the day the announcement of the selected proposal is published in the electronic tool, a 15-day period begins during which proposals will be made available online on the administrator's website [www.cceamoba.cz](http://www.cceamoba.cz)

### **9.3 Completion of the competition**

The competition is completed when:

- a) the deadline for objections under §§ 241–244 expires with no objections filed;
- b) if objections are filed, the deadline for submitting a review request to the Office for the Protection of Competition under § 251(2)–(3) expires with no request filed;
- c) if a request under § 251(1) is filed, the decision to dismiss or discontinue the proceedings becomes final;
- d) a decision to cancel the competition under § 263 becomes final.

### **9.4. Cancellation of the competition**

The contracting authority may cancel the competition. In that case, it must compensate each participant who proves they sufficiently prepared a proposal before cancellation. Compensation is understood as a proportional share of the total prize fund (up to CZK 120,000), with a maximum of CZK 30,000 per participant. The amount will be determined by the contracting authority in consultation with the jury.

#### **9.5. Payment of prizes**

Prizes will be paid no later than 50 calendar days after termination of the competition under § 149(3). Compensation in the event of cancellation will be paid within 50 calendar days of the cancellation date.

#### **9.6. Publication of proposals**

The contracting authority will publish competition proposals online at [www.cceamoba.cz](http://www.cceamoba.cz)

### **10. Evaluation Criteria**

#### **10.1. Criteria**

Proposals will be evaluated according to the following criteria, with no ranking of importance:

- Artistic and conceptual quality: originality and expressive strength, conceptual clarity, sensitivity to site context, ability to convey the theme of the RAF memorial.
- Technical quality and sustainability: feasibility, technical standard of execution, durability and sustainability of materials, appropriateness to the budget and to requirements for realization and long-term maintenance.

#### **10.2. Jury evaluation**

The jury will assess proposals against these criteria based on the knowledge and experience of its members. The evaluation will therefore be professional yet subjective. This method is standard in art competitions, and by participating, applicants accept it.

### **11. Subsequent Negotiation and Contract**

#### **11.1. Contract with the winner**

The competition is announced as a small-scale contract awarded through an art competition. In line with the results, the participant ranked first will be awarded a contract for the scope described in these conditions. If the contract cannot be concluded with the winner (e.g. due to failure to meet requirements or withdrawal), the contracting authority may offer it to the second-ranked participant, or if necessary, to the third.

#### **11.2. Conditions for concluding the contract**

##### **11.2.1. Submission of documents**

The participant invited to sign the contract must submit simple copies of documents proving compliance with the participation requirements set out in Article 6.

##### **11.2.2. The contract will be drafted in Czech.**

#### **11.3. Scope of the contract**

The scope includes:

- Development of the winning design into implementation documentation, including any modifications requested by the contracting authority or arising from jury comments.
- Securing all permits necessary for realization (planning approval and, if applicable, other administrative proceedings).
- Technical coordination and cooperation with the investor, contractor, and

possible suppliers during implementation.

- Realization of the memorial itself, in line with the approved documentation and schedule.
- Author's supervision throughout implementation to ensure the artistic and conceptual integrity of the design.

#### **11.4. Estimated value of the contract**

The fee for delivering the contract scope defined in these conditions forms part of (or, as determined by the participant, a share of) the estimated investment costs, totaling CZK 1,235,000 excluding VAT.

## **12. Other Provisions**

### **12.1. Copyright**

#### **12.1.1. Protection of copyright between participant and contracting authority**

Authors of competition proposals retain their copyright. After the competition, they may publish their proposals and reuse them in other contexts.

#### **12.1.2. Reproduction and exhibition of proposals within the competition**

By submitting proposals, participants consent to their free reproduction and exhibition for the promotion of the competition and its results.

#### **12.1.3. Use of competition proposals**

By submitting proposals, participants grant the contracting authority consent to use their works for the purposes of this competition. Any other use of proposals or parts thereof requires the explicit consent of the authors.

### **12.2. Resolution of disputes**

#### **12.2.1. Objections**

Participants may lodge objections against the contracting authority's procedures in the competition in accordance with Part Thirteen of the Act or with the Competition Rules of the CCA.

#### **12.2.2. Request for review proceedings**

The requirements for a request to initiate review proceedings of the contracting authority's actions, and subsequent steps by the complainant, follow § 249 et seq. of the Act.

### **12.3. Acceptance clause**

#### **12.3.1. Consent by the contracting authority, administrator, jury, auxiliary bodies, and invited experts**

By their participation in the competition, the contracting authority, the competition secretary, the reviewer, jury members, and invited experts confirm that they have read all competition conditions and undertake to observe and respect them as contractual terms.

#### **12.3.2. Consent by participants**

By submitting proposals, participants declare their agreement with all competition conditions.

### **13. Application for Participation**

#### **13.1. Requirements for the application**

##### **13.1.1. Mandatory requirements**

The only binding requirement is timely submission of the application in accordance with these competition conditions. Failure to comply will result in exclusion from jury evaluation and from the competition.

##### **13.1.2. Content of the application**

The application must not exceed four A3 landscape pages, supplemented by completed forms PP.01 and PP.02. The jury will review applications digitally and evaluate them collectively at the evaluation session.

The application will include:

##### Page 1:

- Title page with participant's details – name and contact information. Graphic design may be chosen freely, with optional additional content.

##### Page 2:

- Motivation letter and statement of intended approach or concept for the memorial, up to 1,200 characters including spaces.

##### Page 3 and 4:

- Two reference projects, presented in any format.
- A reference project may be a completed work, a project at any stage, a study, or a competition proposal. It may also be a free artwork, exhibition, or artistic project.
- The jury stresses the complex nature of the task, which extends beyond placing an artwork on site to include environmental, urban, and landscape considerations with a transdisciplinary reach. Reference projects are therefore not limited to "public sculpture."
- Each reference project must specify: (1) title, status (e.g. completed, competition proposal, etc.), and short description; (2) author, team, and collaborators; (3) place and date; (4) client/investor; (5) cost or estimated investment.

##### Additional pages (no limit):

- Identification Data (completed form PP.01).
- Sworn statement (completed form PP.02), confirming compliance with participation requirements.

### **14. Competition Proposal**

#### **14.1. Requirements**

##### **14.1.1. Mandatory**

- Timely submission of the proposal as per competition rules.
- Full anonymity (see below).

Failure leads to exclusion.

##### **14.1.2. Recommended**

All other requirements are recommendations. Non-compliance will not result in exclusion, but incomplete submissions will make comparison and evaluation more difficult and lower the chance of success.

#### **14.2. Components of the Proposal**

- Main Presentation – Panels
- Detailed Description – Booklet
- Physical Model – Model
- PP.01 Identification Data

#### **14.3. Main Presentation – Panels**

##### **14.3.1. Layout**

Two landscape B1 panels. Bottom right corner must include a 3×3 cm blank square (for numbering). Along the bottom edge: title “MEMORIAL TO THE RAF AIRMEN OF THE MLADÁ BOLES LAV REGION.”

##### **14.3.2. Submission**

Physically (printed and mounted on lightweight board) and electronically (JPG, min. 150 dpi). In case of conflict, the physical version prevails.

##### **14.3.3. Recommended Content**

###### **Panel 1**

- Site plan 1:50
- floor plan, elevations, and other technical drawings 1:20 or more detailed
- Sketch/visualization from pedestrian view (bus stop direction).

###### **Panel 2**

- Explanation of the concept and design, format optional.

#### **14.4. Detailed Description – Booklet**

##### **14.4.1. Layout**

A4 portrait booklet. Title page must include a 3×3 cm blank square (for numbering) and the competition title.

##### **14.4.2. Submission**

Physically (printed, bound, 1–2 copies) and electronically (PDF, min. 150 dpi).

##### **14.4.3. Recommended Content**

- Title page
- Abstract (approx. 500 characters)
- Design philosophy
- Technical description and diagrams
- Description of public interaction
- Implementation budget with comments/adjustments (per template)
- Maintenance plan

Text may be complemented by diagrams, sketches, and explanatory visuals.

#### **14.4. Physical model – Model**

##### **14.4.1. Form**

Free material and scale, robust enough for transport.

##### **14.4.2. Submission**

Physical only, in packaging marked with the competition title.

#### **14.5. PP.01 Identification Data**

Completed PP.01 form (not shown to jury). Submit both physically (sealed envelope in the main package) and electronically (PDF). Used to match physical and electronic submissions.

#### 14.6. Anonymity Requirements

Proposals must remain fully anonymous. No names, addresses, or identifying marks/logos may appear (except where explicitly required). Breach of anonymity results in exclusion.

#### Overview of all submitted parts of the competition proposal

		electronically	physically
2 Panels Format B1	Main presentation for the jury and later for the public – communicates the ideas of the concept and the proposal as clearly as possible	YES as JPG	YES
Booklet Format A4	Detailed description – presents the proposal to the jury in a comprehensive and in-depth way, providing diagrams, calculations, reasoning, and explanations that cannot be included on the panels	YES as PDF	YES 2 copies ideally
Model 1:20	Main presentation for the jury and later for the public – communicates the ideas of the concept and the proposal as clearly as possible	NO	YES
PP.01 Identification Data	Serves to facilitate the matching of the physical and electronic submissions and defines the participant	YES as PDF	YES in a folder together with the proposal