

# TENDER DOCUMENTATION

for an above-limit public contract for services awarded in a **competitive dialogue procedure** pursuant to Act No. 134/2016 Coll., on public procurement, as amended ("ZZVZ"), considering the Competition Rules of the Czech Chamber of Commerce entitled:

## „LIGHT FOR THE METRO“

This tender documentation serves as an **invitation to submit Applications for participation in a competitive dialogue** pursuant to Section 68(2) and (3) of the ZZVZ for an above-limit public service contract.

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## 1. Identification

|                              |   |
|------------------------------|---|
| <b>Contracting Authority</b> | <b>Prague City Gallery (GHMP)</b>           |
| ID number                    | 00064416                                    |
| Address                      | Staroměstské náměstí 605/13, 110 00 Praha 1 |
| Represented by               | PhDr. Magdalena Juříková, director          |

|   |   |
|---|---|
| Name of the public contract                       | <b>SVĚTLO PRO METRO (LIGHT FOR THE METRO)</b>   |
| <b>Type and mode of procurement</b>               | Above-limit public contract   |
| <b>Contracting Authority's Profile</b>            | <a href="https://tenderarena.cz/profily/ghmp">https://tenderarena.cz/profily/ghmp</a> |
| <b>Date of launch</b>                             | 13. 3. 2023   |
| <b>Deadline for application for participation</b> | 21. 4. 2023   |

|  |   |
|--|---|
| <b>Representative of the contracting authority - administrator</b> | <b>MOBA studio s.r.o.</b>   |
| Represented by   | Ing. arch. Igor Kovačević, Ph.D., jednatel  |
| ID number  | 61459712  |
| Address  | Turkmenská 1420/2, Vršovice, 101 00 Praha 10  |
| Correspondence address   | U Půjčovny 953/4, 110 00 Praha 1  |
| <u>Contact person / e-mail, tel.</u>                               | <b>Igor Kovačević</b> , email: <a href="mailto:igor@cceamoba.cz">igor@cceamoba.cz</a><br>tel: +420 222 222 521, mob: +420 603 810 083 |
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|   |   |
|---|---|
| Jury  |   |
| <b>Dependent</b>  | <b>Independent</b>  |
| MgA. Hana Třeštíková<br>MgA. Anna Švarc<br><u>Alternates:</u><br>Mgr. Marie Foltýnová, Ph.D.<br>Anna Gumplová | Ing. arch. Stanislava Blažková<br>doc. Mgr. Pavel Korbička<br>MgA. Maxim Velčovský<br><u>Alternate:</u><br>Ing. arch. Kateřina Hroncová |

## 2. Justification for the use of a competitive dialogue

- 2.1. The contracting authority identifies its needs and objectives in this tender documentation, but is unable to identify the ideal solution to meet them. It is therefore seeking such a solution through a competitive dialogue.
- 2.2. The language of the tender procedure is Czech and English. The procurement procedure is not anonymous and is open to all potential participants.
- 2.3. The competitive dialogue will take place in several phases, in each of which the contracting authority may negotiate separately with the participants in the procurement procedure.

## 3. Annexes

- Annex no. 1:** Editable attachments
- a) Application cover page
  - b) Sworn statement
- Annex no. 2:** Framework brief
- Annex no. 3:** Approach to the solution - template

## 4. Definition of the subject of the contract

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### Subject of the public contract

- 4.1. The subject of this public contract is the provision of services consisting mainly of
- **the elaboration of the winning artwork design,**
  - **the cooperation with GHMP, DP and Metrostav (with the reconstruction underway) in the preparation of full design documentation including a schedule of works and supplies and obtaining confirmation of compliance with technical standards for use in the metro,**
  - **the delivery of the artwork,**
  - **the installation of the artwork and its commissioning,**
  - **assisting in the rectification of defects and deficiencies,**
  - **and in the supervision of the artist.**
- 4.2. The subject of the contract will be performed on the basis of a contract concluded between the contracting authority and the selected contractor. The wording of the draft contract will be modified during the competitive dialogue and according to its results.
- 4.3. The scope of the contract shall also include interaction with the Contracting Authority, DP, the general contractor of the ceiling slab reconstruction project and the implementation teams in the incorporation of the artwork, in the removal of defects and deficiencies. The schedule for design and preparation work will be finalized during the competitive dialogue process.
- 4.4. Classification of the subject of the contract according to the CPV code:
- |            |  |
|------------|--|
| 92312250-8 | Services provided by individual artists                |
| 71242000-6 | Preparation of proposals and projects, cost estimation |

### Place of performance of the public contract

- 4.5. The place of performance of the public contract is the underpass of the metro station Florenc C in Prague. Furthermore, the place of performance of the public contract is also the workplace of the selected contractor.

### Duration of the public contract

- 4.6. The performance of the public contract will commence after the contract concluded with the contracting authority and the selected supplier has come into force. The contracting authority assumes that the contract with the selected contractor will be concluded at the end of the competitive dialogue.
- 4.7. Due to the complexity and unpredictability of this competitive dialogue procedure, the contracting authority is not in a position to specify specific dates for the start of performance and completion of activities. The completion of the renovation is expected in 2026.

### Estimated value of the public contract

- 4.8. The implementation costs for the work in question will be determined and specified in the course of the competitive dialogue.

## 5. Access to tender documents and communication in the procedure

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- 5.1. The complete tender documentation is published on the contracting authority's profile (in the electronic tool):  
<https://tenderarena.cz/profil/ghmp>
- 5.2. The contracting authority will communicate in the procurement procedure in accordance with § 211 ZZVZ by **electronic means**.
- 5.3. The communication of the participant to the contracting authority will take place through the contact person of the tender procedure (the representative of the contracting authority, here specifically MOBA studio s.r.o., see 1. Identification data) - (1) on the profile of the contracting authority, (2) through the data box of the representative of the contracting authority and (3) by sending an e-mail to his address. In particular, the tender contact person is authorized to receive requests for clarification of the tender documentation.
- 5.4. In their request for participation, tenderers shall indicate a contact person for this procurement procedure, including a contact address, telephone number and e-mail address, to which they may be addressed, in particular, requests for completion or clarification of the request for participation or tender, notices of exclusion of a tenderer and other documents and information related to the procurement procedure.
- 5.5. **The final submission of the tender must be made via the aforementioned electronic tool.** Registration in this system is therefore required for the submission of the tender. This registration is free of charge. **The contracting authority strongly recommends that suppliers make the necessary registration well in advance of the submission of their bids.**
- 5.6. An electronic encryption key, if required, will be generated and published on the contracting authority's profile together with the tender documentation.

## 6. Explanation of the documentation and its annexes or additions

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- 6.1. The participant is entitled to request in writing from the contracting authority an explanation of the tender conditions - question. The written request must be received by the contracting authority (contact person) no later than 8 working days before the deadline for submission of requests to participate/tenders. Explanation of the tender documentation will be provided in accordance with the provisions of Section 98 of the Public Procurement Act.
- 6.2. The contracting authority may provide an explanation without prior request.
- 6.3. The contracting authority will send/publish an explanation of the terms of reference within 3 working days of receipt of the enquiry.
- 6.4. An explanation of the terms of reference, including the exact wording of the requirement, will be published by the contracting authority on the contracting authority's profile.

## 7. Resolving conflicts

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- 7.1. Participants may file objections against the contracting authority's procedures in the procurement procedure in accordance with Part Thirteen of the Act, or in accordance with Section 13 of the CCA Competition Rules.
- 7.2. The requisites of a petition for initiation of proceedings for review of the acts of the contracting authority and further actions of the complainant are governed by the provisions of Section 249 et seq. of the Act.

## 8. Conditions for participation in the dialogue

- 8.1. The contracting authority requires demonstration of fulfillment of basic competence according to § 74 of the ZZVZ.
- 8.2. The Contracting Authority also requires proof of compliance with the conditions in terms of Section 3 of the CCA Competition Regulations.
- 8.3. The basic eligibility and the conditions set out in the CKA Competition Rules are listed in Annex 1 (b) Sworn Statement.

### Method of proving the conditions for participation

- 8.4. Basic eligibility and fulfilment of the conditions in terms of Section 3 of the CCA Competition Regulations shall be demonstrated in the application for participation by submitting an affidavit, a specimen of which is included in Annex 1 to this tender documentation.
- 8.5. The contracting authority points out that **the selected (winning) supplier will be obliged to submit originals or certified copies** of documents proving compliance with the qualification.

The selected (winning) supplier shall demonstrate compliance with the basic eligibility conditions by submitting (a) an extract from the criminal records, (b) a certificate from the competent tax office and (c) a certificate from the competent district social security administration, (d) an extract from the commercial register, or a written affidavit if not registered in the commercial register, and (e) in relation to excise duty and health insurance, a written affidavit from the supplier.

In accordance with the provisions of Section 45(3) of the ZZVZ, the Supplier is entitled to submit a similar document in accordance with the legal regulations of the state of its registered office in which the document is issued. Such a document shall be submitted by the supplier with a simple translation into the Czech language. If the required document is not issued.

### Conditions for participation in case of joint participation of suppliers

- 8.6. Where the subject-matter of the contract is to be performed jointly by several suppliers and they submit a joint request to participate for this purpose, each of the suppliers is required to demonstrate the fulfilment of the essential competences separately.  
Each of the suppliers is also obliged to prove compliance with the conditions in Section 3 of the CCA Competition Regulations separately.
- 8.7. Suppliers submitting a joint application for participation are also required to submit to the contracting authority, together with the documents proving their qualifications, an undertaking by the suppliers that all suppliers will be jointly and severally liable for the performance of the contract.

### Excerpt from the list of qualified suppliers

- 8.8. If the supplier submits to the contracting authority an extract from the list of qualified suppliers according to § 228 of the ZZVZ, this extract replaces the document proving:
  - basic competence according to § 74 ZZVZ
- 8.9. The excerpt from the list of qualified suppliers must not be more than 3 months old on the last date on which the basic or professional competence is to be demonstrated.

### Certificate

- 8.10. If the supplier submits to the contracting authority a certificate issued within the approved system of certified suppliers according to the provisions of § 233 et seq. of the ZZVZ, this certificate can be used to prove qualification in the procurement procedure, while it is assumed that the supplier is qualified to the extent indicated on the certificate.
- 8.11. The maximum permissible validity of the certificate is one year from the date of issue.

## 9. Opening of the tendering procedure - Request for participation

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- 9.1. The contracting authority initiated the procurement procedure by sending a notice of initiation of the procurement procedure for publication pursuant to Section 212 of the ZZVZ, inviting an unlimited number of suppliers to submit applications for participation. Until the end of the deadline for their submission, the contracting authority will accept Requests for Participation submitted on the basis of this tender documentation.
- 9.2. The application for participation will be submitted in written electronic form in Czech or English via an electronic tool.
- 9.3. The deadline for submission of applications for participation is **21 April 2023 at 14:00**. It is the responsibility of the participant to ensure that the application for participation is submitted on time.
- 9.4. The application for participation will include:
- Cover sheet for the application for participation (see Annex 1);
  - Evidence to demonstrate that qualifications have been met (see Annex 1).
- 9.5. Subsequently, the contracting authority will assess the fulfilment of the conditions of participation in the tender procedure by the participants who have submitted a request to participate. At this stage, the contracting authority will invite all those who fulfil the conditions to participate in the competitive dialogue. The contracting authority expects that **invitations to participate in the competitive dialogue will be sent to qualified participants within approximately 3 days of the deadline for submission of the Request for Participation.**
- 9.6. The Contracting Authority will exclude those tenderers whose applications for participation do not comply with the conditions set out in these tender documents.

## 10. Reducing the number of participants - Approach to solving the contract

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- 10.1. In order to reduce the number of solutions, the contracting authority sets the following quality criteria: 'Artistic intent' and 'Concept of technological solution'. As the tenderers cannot be fairly required to submit the entire artistic design at each stage, the contracting authority has decided that the tenderers shall first prepare and submit the so-called "**Solution Approach**".
- 10.2. The approach to the contract solution will be submitted as a PDF document compiled according to the template attached as Annex 3 to this tender documentation.
- 10.3. The deadline for submission of the Approach to Contract Solution is **May 5, 2023 at 14:00**. The Participant is responsible for the timely submission of the Approach.
- 10.4. The participants will describe in the Approach aspects of the future artwork - the public commission - in terms of (1) the quality of the artistic intention and (2) the quality of the technological design concept. It is expected that the design aspects will be documented with two examples of existing realizations. In terms of relevance, it is essential that at least one person from the supplier's design team is also the author or co-author of the examples used. It is acceptable for both aspects to be described by both reference projects, just as it is possible for each aspect to be described separately by one reference project.
- 10.5. Each of the two aspects described in the Approach will be assigned a point value by the evaluation panel, ranging from 0 points to 10 points, with 10 points representing the highest level of fulfilment of the quality criteria. A ranking will then be established according to the points awarded. The Evaluation Committee will then select a maximum of four highest ranked Approaches and recommend their authors to be invited to the next stage of the competitive dialogue.

- 10.6. The Contracting Authority anticipates that **invitations to participate in the next phase of the competitive dialogue will be sent to the selected participants within approximately 7 days of the deadline** for submission of the Approach to the Contract.
- 10.7. Participants not selected by the jury will be excluded from participation in the procurement procedure.
- 10.8. Given that the evaluation criteria cannot be expressed numerically, or the numerical scale of 1-10 is used only to proportionally express the degree of fulfilment of the set criteria, the Approaches to the Contract will be evaluated by the Expert Panel on the basis of the knowledge and experience of its members. Such evaluation will be the maximum professional but still subjective opinion of the panel. By participating in this procedure, the participants in this procedure agree to the proposed evaluation method (including the method of reducing the number of solutions in the competitive dialogue).

## 11. Competitive dialogue - working meetings and presentations

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- 11.1. The selected maximum four (4) participants advancing to the next stage of the competitive dialogue will be invited to prepare a detailed design of the solution, which will already include the artistic solution, the concept of the technological solution, a qualified estimate of the future operating costs and a qualified estimate of the investment costs of the artwork for the Florenc metro vestibule. Furthermore, the solution proposal will include a tender price for the preparation of the relevant project documentation and the delivery of the work.
- 11.2. A site visit will not be organized - the equivalent will be a joint working meeting with all selected participants. The purpose of this working meeting will be to explain in detail the technical conditions and constraints posed by the metro lobby environment and to refine or clarify the brief if necessary. **This first working meeting is tentatively scheduled for 18 May 2023.**
- 11.3. Participants will then be invited to present their work-in-progress artwork proposals in person at a second working meeting. The aim of this meeting will be to present and consult their proposals individually with the evaluation committee. **The date of this second working meeting is tentatively scheduled for 29 June 2023.**
- 11.4. The dates of the first and second working meetings will always be finalised in the call for participation in the next phase of the competitive dialogue. The details of the solution proposal will also be specified in this call.
- 11.5. The contracting authority will then invite all participants to submit final tenders in a competitive dialogue. The Contracting Authority expects that invitations to submit final tenders in the competitive dialogue will be sent to the participants within approximately 3 days of the second working meeting.

## 12. Submission of proposals - final design

- 12.1. A tenderer shall submit its tender exclusively electronically by means of an electronic tool within the time limit for submission of tenders. Bids received later or submitted in a manner inconsistent with the method set out in these tender documents shall not be considered as submitted and shall not be considered by the contracting authority.
- 12.2. The tender will be prepared as an A3 landscape PDF presentation based on a template to be included in the call for final tenders.
- 12.3. The participant shall also specify the offer price in the tender.
- 12.4. The deadline for submission of the final bid is **8 September 2023 at 14:00**. The bidder is responsible for the timely submission of the bid.
- 12.5. The contracting authority points out that it is not responsible for technical conditions on the part of the supplier. In particular, the contracting authority recommends that suppliers consider the speed of their internet connection when submitting their tender so that it is submitted within the deadline for submission of tenders (submission of the tender means the final upload of the tender to the electronic tool after all documents have been uploaded).
- 12.6. As tenders are submitted electronically only, the opening of tenders will be closed to the public.
- 12.7. The Contracting Authority expects that the competitive dialogue will result in one suitable solution capable of meeting the needs and requirements of the Contracting Authority. However, the Contracting Authority does not exclude that more than one such solution may result.
- 12.8. The evaluation committee will proceed according to the predetermined evaluation criteria (see Article 13 of these tender documents).

## 13. Method of evaluation of proposals according to the evaluation criteria

- 13.1. The evaluation criterion is the **overall quality of the proposal**. The overall quality will be evaluated on the basis of the ratio of the bid price to the artistic quality.

### Partial evaluation criteria

|           | Criteria description:                       |  | Weight in % |
|-----------|---|--|-------------|
| <b>1.</b> | <b>Total offer price in CZK without VAT</b> |  | <b>30 %</b> |
| <b>2.</b> | <b>Quality of the artwork design</b>        | 2.1 Artistic intention (50 %)                | <b>70 %</b> |
|           |   | 2.2 Concept of technological solution (25 %) |             |
|           |   | 2.3 Amount of investment costs (25 %)        |             |

### Method of evaluation of individual partial evaluation criteria

#### 13.2. Criterion „Total offer price in CZK without VAT“ (weight 30 %)

For this partial criterion, the lowest tendered value excluding VAT will be awarded 100 points. The other evaluated tenders will be awarded a point value according to the following formula:

$$100 \times \frac{\text{lowest offer price in CZK without VAT}}{\text{evaluated offer price in CZK without VAT}}$$

The result will be rounded to two decimal places. The resulting score for each tender in this sub-criterion will then be weighted (i.e. x 0,30).



### 13.3. **Criterion „Quality of the artwork design“ (weight 70 %)**

In the case of the evaluation of tenders according to the criterion 'Quality of the design of the artwork', a ranking of the tenders from most suitable to least suitable shall be made for each sub-criterion (2.1 to 2.3). The most advantageous tender shall be awarded 100 points under each sub-criterion, and each other tender shall be awarded a score on a scale of 1 to 100 which reflects the degree of deficiency of the evaluated tender in relation to the most advantageous tender. More than one tender may be awarded the same number of points.

The scores of the tenders under each sub-criterion (2.1 to 2.3) will then be multiplied by the weight of the relevant sub-criterion. The evaluation committee will add the values thus obtained for each tender to obtain the score for criterion 2 'Quality of the design of the artwork'. The tender with the highest number of points for weighted sub-criteria 2.1 to 2.3 will be awarded 100 points, the other tenders proportionately less according to the following formula:

$$100 \times \frac{\text{the sum of the points for weighted sub-criteria 2.1 to 2.3 of the evaluated proposal}}{\text{the sum of the points for weighted sub-criteria 2.1 to 2.3 of the proposal with the most points}}$$

The result will be rounded to two decimal places. The resulting score for each tender in this sub-criterion will then be weighted (i.e. x 0,70).

#### 13.3.1. **Sub-criterion 2.1 Artistic intent**

This sub-criterion will assess the quality of the design and the added value of the artwork to the transport interchange area. Proposals that are at a high conceptual level, that consider contemporary demands for art in the public realm, and that enrich the frequent passage of tens of thousands of people through the site each day will be better evaluated. Proposals with high quality operational and material solutions will be better evaluated. In addition, proposals whose quality of artistic intent is clear to the Commission will be better evaluated.

#### 13.3.2. **Sub-criterion 2.2: Technological solution concept**

This sub-criterion will assess the quality of the technological solution closely linked to the specifics of the requirements for public transport construction. Proposals that optimize the technological solution and create the best conditions for the use of the public space and the experience of the artwork will be better evaluated. Proposals that are able to ensure the best possible technical performance of the work will be better evaluated. Proposals that demonstrate the timelessness of the technological solution will be better evaluated. At the same time, proposals that do not compromise on artistic quality but present art and technology as one artistic-technological whole will be better evaluated.

#### 13.3.3. **Sub-criterion 2.3: Amount of construction and investment costs**

The declared investment costs of the chosen solution will be assessed under this sub-criterion. The objective of this sub-criterion is to find the most optimal investment cost, and to take into account the efficiency and long-term sustainability of the funds spent. The contracting authority is aware that the competition proposals cannot precisely determine the investment costs and that the contracting authority will only arrive at these costs during the subsequent stages of the project documentation with the selected contractor.

#### 13.4. Generally for the following sub-criteria "Artwork design qualities"

These sub-criteria are listed in no order of importance. As they cannot be expressed numerically, the fulfilment of the sub-criteria will be assessed by the evaluation committee on the basis of the knowledge and experience of its members. **Such an assessment will therefore be as professional as possible, but logically still to a certain extent a subjective opinion of the evaluation committee.** By participating in this procedure, the participants in the competitive dialogue agree to the proposed method of evaluation, which corresponds to the type of services requested by the contracting authority (including the method of reducing the number of solutions in the competitive dialogue).

#### Overall evaluation of offers

13.5. The point values obtained in the individual partial evaluation criteria ("Total bid price in CZK excluding VAT" and "Quality of the design of the artwork") will then be added together. The tenders will be ranked in descending order of the number of points obtained. The tender which receives the highest number of points will be evaluated as the best overall quality.

In the event that some of the tenderers obtain the same number of points after the overall evaluation, the tender which obtained a higher number of points in the sub-evaluation criterion "Total tender price in CZK excluding VAT" will be considered the best overall tender.

## 14. Rewards for participants in the competitive dialogue

- 14.1. The total amount earmarked for prizes/awards (rewards) in the competitive dialogue is set at CZK 600 000 (six hundred thousand Czech crowns);
- 14.2. Each participant who is invited to submit an offer after the end of the competitive dialogue, duly submits an offer and accepts all the conclusions resulting from the competitive dialogue will receive a **reward of CZK 150,000** (in words: one hundred and fifty thousand Czech crowns) (the reward is exempt from VAT);
- 14.3. The time limit for payment of remuneration is 50 days from the announcement of the selection of the supplier pursuant to Section 123 of the ZZVZ.
- 14.4. The selected supplier will lose the right to payment of the remuneration if it fails to fulfil the obligations arising from this tender documentation or the obligations arising from the ZZVZ, which are connected with the conclusion of the contract for the performance of the subject of the public contract, or refuses to provide the cooperation necessary to conclude this contract and for these reasons the contract for the performance of the subject of the public contract will not be concluded with it.
- 14.5. In the event of cancellation of the procurement procedure after sending out invitations to participants advancing to the next stage of the competitive dialogue, these participants will be reimbursed for the costs reasonably incurred in connection with their participation in the procurement procedure, based on their written request to the contracting authority. The contracting authority is obliged to reimburse each of the invited participants who proves that they have elaborated or prepared a competitive proposal for a proportionate compensation, which is considered to be a proportional share of the total amount of the fees, i.e. a proportional amount of CZK 600 000.

## 15. Terms and Conditions of Sale and Payment

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- 15.1. The wording of the contract will be adjusted as part of the competitive dialogue.
- 15.2. Any work created by participants as part of their participation in the tender procedure is a competition work created on the order of the Contracting Authority. In the event that the awarded author (tenderer) concludes a contract for the implementation of the public contract, the remuneration for the granted copyrights (license) will already be included in the tender price (i.e. the total remuneration for the performance of the public contract).

## 16. Further information and requirements of the contracting authority

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- 16.1. The authors of the proposals will retain their copyright (unless otherwise specified in the draft contract for the selected contractor), may publish their proposals and may reuse them in another case. By submitting their proposals, contractors agree to the free reproduction and display of their proposals in the promotion of the tender and its outcome. The submitted proposals (physical and digital form of the proposal and identification documents) become the property of the contracting authority. By submitting their proposals, suppliers grant the contracting authority permission to use their copyright works for the purposes of this procurement procedure.
- 16.2. The tenderer shall not be entitled to reimbursement of costs associated with participation in the procurement procedure, except for the fees described in point 14.
- 16.3. Requests to participate, tenders including the designs shall not be returned to the tenderers and shall remain with the contracting authority as part of the tender documentation.
- 16.4. The contracting authority reserves the right to verify the information contained in the request for participation/tender with third parties.
- 16.5. The participant is obliged, at the request of the contracting authority or the competent control body, to provide, as a person obliged to provide assistance in the performance of financial control (see Section 2(e) of Act No. 320/2001 Coll., on financial control in public administration, as amended).
- 16.6. The participant is obliged to provide the contracting authority with all supporting documents related to the implementation of the project and the fulfilment of any monitoring indicators requested by the control authorities.
- 16.7. The contracting authority does not accept the submission of a variant final offer.
- 16.8. The contracting authority, when establishing the terms and conditions, including the rules for the evaluation of tenders, and the selection of the supplier, proceeded in such a way as to fulfil the principles of socially responsible contracting, environmentally responsible contracting and innovation as defined by the Act to the greatest extent possible.
- The contracting authority requires the supplier to provide equivalent payment terms to those agreed between the supplier and the contracting authority in the performance of the contract. The procuring entity has defined the element of responsible sourcing and the obligations of the supplier related to it in the binding draft contract (Equivalent payment terms in the supply chain).
  - In order to reduce the administrative complexity of bid processing for suppliers, the Contracting Authority allows the use of sample affidavits, which are annexed to this tender documentation (Reduction of administrative complexity in bid processing).