



The town of Hronov announces a design competition:

Freiwaldovo square - Spatial study

and issues these

COMPETITION CONDITION

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„Freiwaldov square – Spatial study“ is an

One-phase urban design competition with pre-selection followed by commission,

which is announced and will be conducted **in accordance with Czech law**, in particular:

- Act on Public Procurement: no. 134/2016 Coll. - hereinafter referred to as "the Act", as amended
- Competition Rules of the Czech Chamber of Architects of 24 April 1993, as amended
- Building Act: no. 183/2006 Coll., on spatial planning and building regulations, as amended
- Act on the exercise of the profession: no. 360/1992 Coll., on the exercise of the profession of authorized architects and on the exercise of the profession of authorized engineers and technicians active in construction, as amended further “Act on the exercise of the profession”
- “Copyright Act”: no. 121/200 Coll., on copyright, on rights related to copyright and on amendments to certain acts
- Relevant provisions of the Civil Code: sections 1772 to 1779 of Act No. 89/2012 Coll., as amended



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1/ CONTRACTING AUTHORITY

1.1 Contracting authority

Město Hronov
nám. Čs armády 5
549 31 Hronov
IČO: 00272680
Represented by: Petr Koleta, mayor

1.2 Organiser

MOBA office s.r.o.
Turkmenská 1420/2, 101 00 Praha 10
IČO 06157271
Represented by: Yvette Vašourková, CEO
cceamoba.cz

2/ JURY

2.1 Jury – dependent part

Karel Jára – vice-mayor – vice-chair of the jury
Aleš Krtička – architect
Petr Koleta – mayor - alternate
Věra Bartošová – vice-mayor - alternate

2.2 Jury – independent part

Matěj Draslar, architect (CH)
Šárka Jahodová, architect
Alice Boušková, landscape architect
Matěj Čunát, architect – alternate

2.3 Auxiliary bodies of the jury

2.3.1 Secretary

Igor Kovačević, MOBA studio s.r.o.
ask@cceamoba.cz

2.4 Examiner of the proposals

Karin Grohmannová, MOBA studio s.r.o.

2.5 Invited experts

During the competition, the jury may ask the contracting authority to invite experts.



3/ COMPETITION SPECIFICATIONS

3.1 Competition type

3.1.1 By subject

The competition is announced as an urban competition.

3.1.2 By range of participants

The competition is announced as restricted with pre-selection.

3.1.3 By number of phases announced

The competition has one phase.

3.1.4 By intention

The competition will be followed by a commission.

3.2 The competition will be run anonymously.

3.3 Competition language

The competition is announced and will be held in Czech language. All parts of the competition proposal must therefore be in Czech, Slovak language is also accepted. Competition conditions and documents are issued by the contracting authority in Czech.

3.4 Electronic tool

The competition will be published on an electronic tool (the contracting authority's profile) through which all communication between the participants and the contracting authority will take place, including the submission of the proposal. Registration in this electronic tool is required for participation in the competition:

<https://nen.nipez.cz/registrace>

The terms and conditions and information regarding the electronic instrument, including information on the use of electronic signatures, are available at:

<https://podpora.nipez.cz/cs/registrace/latest/>

3.5 Discussion of the conditions and launch of the competition

3.5.1 Jury approval

The terms of the competition were agreed by the jury in a per rollam vote announced on 10 April 2024.

3.5.2 Czech Chamber of Architects approval

The Czech Chamber of Architects issued a regularity clause to the competition conditions on 11 April 2024. by letter No. 286-2024//DM/KS.

3.5.3 Contracting authority approval

The competition conditions were approved by the contracting authority at the meeting of the city council on 11 April 2024 under No....7/93/1.

3.5.4 Competition launch

The competition was launched on the date of sending the Notice of Opening of the Design Competition to the Public Procurement Bulletin. On that date, the deadline for the submission of a proposal begins.

4/ COMPETITION BRIEF

4.1 Subject of the competition

The subject of the competition is the design of a spatial study for the site of Freiwaldovo square and its surrounding area, where the city of Hronov plans to build a retirement home and to complete the urban structure and use the potential of the site for the future densification of the city.

The requirements for the solution of the subject of the competition are defined in Annex P.01 of the Competition brief and are set as recommended.

The award of the competition is in line with the principles of responsible public procurement: limiting the conditions of participation to the minimum necessary and thus enabling small and medium-sized enterprises to participate (principle of socially responsible procurement), promoting environmentally friendly solutions (principle of environmentally responsible procurement), the requirements set out in P. 01 Tender specifications are recommended and the contracting authority thus encourages innovative approaches and solutions to the subject of the competition (principle of innovation).

4.2 Aim of the competition

The purpose of the competition is to select and award the most suitable design - the solution to the subject of the competition - that meets the requirements of the contracting authority contained in these competition conditions and the competition documents.

The purpose of the competition is to select, through the awarding of prizes, the participants with whom the small-scale works contract will be concluded.

The aim of the competition is to find a partner with whom the contracting authority will be able to create a quality project - from the completion of the design to its successful implementation.

5/ TERMS OF PARTICIPATION

5.1 Participant

Participants can be natural or legal persons or their companies. As the participant defines themselves within the competition, they will also act as such when signing the agreement for the following contract.

The composition of the team that will be used in the publication of the results of the competition may be indicated in document PP.01.

5.2 Conditions for participation in the competition and proof of participation

5.2.1 Terms set by the Czech Chamber of Architects

Each participant must meet the conditions set out in Section 3 (2) of the CCA Competition Regulations (detailed in annex PP.02).

5.2.2 Basic competence

Each participant shall meet the basic eligibility by analogy with Section 74 of the Act; the participant shall demonstrate basic eligibility by analogy with Section 86(2) by means of an affidavit (detailed in Annex PP.02).

5.2.3 Professional competence

- a) By analogy with Section 77(1) of the Act, participants in the competition must be registered in the Commercial Register or other similar register if another legal regulation requires registration in such a register (does not apply to natural and legal persons established in a country where such registration is not required).
- b) By analogy with Section 77(2)(a) of the Act, participants in the competition must have a licence to conduct business to the extent appropriate to the subject matter of the competition, at least for design activities in construction (does not apply to persons carrying out the activity of an architect as a liberal profession or to persons established in a country where such a licence is not required by law).
- c) By analogy to Section 77(2)(c) of the Act, bidders must have a person who is a licensed architect under the Professional Practice Act (CCA A1, A2, A3 or A0) or is a licensed architect or engineer under the law of the state of which he or she is a citizen.

The Participant shall demonstrate professional competence by analogy with Section 86(2) of the Act by means of an affidavit (detailed in Annex PP. 02).

5.3 Proof of Compliance with the Terms for Participation

5.3.1 Proof of compliance with the conditions of participation in the competition for multiple natural persons in the company

If more than one natural person jointly submits a competition proposal as a participant, each of these persons must individually meet the conditions of the CCA Regulations pursuant to paragraph 5.2.1 of these Competition Terms and Conditions and the basic eligibility pursuant to paragraph 5.2.2 of these Competition Terms and Conditions. The conditions of professional competence pursuant to paragraph 5.2.3 of these Conditions of Competition shall be demonstrated by these natural persons jointly, i.e. at least one of them must fulfil them.

5.3.2 Proof of compliance with the conditions for participation in the competition for multiple legal entities in a company

If more than one legal entity submits a competition proposal as a participant, each of these entities must individually meet the conditions of the CCA's Regulations pursuant to paragraph 5.2.1 of these Competition Terms and Conditions, the basic eligibility pursuant to paragraph 5.2.2 of these Competition Terms and Conditions and the professional eligibility pursuant to paragraph 5.2.3 a) and b) of these Competition Terms and Conditions. The condition of professional competence referred to in paragraph 5.2.3 of these Tender Conditions shall be demonstrated by the following legal entities jointly, i.e. at least one of them must fulfil it.

5.3.3 Proof of professional competence through another person

The participant is entitled to prove the fulfilment of professional competence according to paragraph 5.2.3 of these Conditions of Competition through another person. However, this person must be the author or co-author of the design.

5.3.4 Prokázání splnění podmínek účasti v soutěži zahraničním účastníkem

A foreign participant shall demonstrate compliance with the conditions for participation in the competition to the extent appropriate under the law of the State of which they are nationals or in which they are based.

5.4 Consequences of Failure to Comply with the Terms for Participation

If a participant fails to provide the required documents proving compliance with the conditions for participation in the competition pursuant to paragraph 5.2 of these Competition Terms and Conditions, the Contracting Authority reserves the right to call upon such participant via an electronic tool to explain or supply the required documents. If the participant fails to supply the required documents by the deadline for completion or clarification, the contracting authority may exclude the participant from the competition.



6/ APPLICATION FOR PARTICIPATION

CCEA MOBA

6.1 Form of application

Candidates shall submit to the Contracting Authority an application for participation in the competition, in which they shall provide information about themselves, a maximum of 2 reference projects and prove that they meet the conditions for participation in the competition in the form of an sworn statement in accordance with template PP.02.

6.1.1 Method of application

The application shall be submitted in the form of a single PDF file entitled 'USH-Application-[name of participant]' via the electronic tool:

<https://nen.nipez.cz/profil/mestohronov>

6.1.2 Content of the application

The application shall be on 4 pages of A3 landscape format and shall include:

page 1:

- cover page with information about the participant - name of the studio and contact details - the completed PP.01 is sufficient, but can be graphically arranged at one's discretion
- content of free choice

page 2:

- cover letter answering the question:
Why should the jury select you to participate in this pre-selected design competition?
- A text no longer than 1,000 characters including spaces is expected.

page 3 and 4:

- Max. 2 reference projects (each on one page) displayed with a presentation of free choice.
- The reference project can be an implementation, a project in various stages of completion, a spatial study or a competition proposal.
- For projects, the following data will be provided: (1) name and type (e.g. implemented, project with issued permit, competition proposal, etc., planning study registered on the date), (2) author, possibly team and collaborators, (3) location, (4) date of the study/proposal/project and possibly year of successful completion of the project phase, (5) investor of the

construction / commissioner of the study/proposal/project, (6) cost of the construction, possibly calculation/estimation of investment costs.

- The reference projects presented are intended to be of similar complexity. It is presumed that if a participant can present a project equivalent or closely related to the subject of the competition in the reference projects, they will do so. This will also be taken into account in the evaluation of the reference projects.

page 4:

- sworn statement (completed document PP.02) to prove that the candidate meets the conditions for participation in the competition.
- In the case of multiple participants proving compliance with the conditions, the number of pages of the application may be increased by the corresponding number of sworn statements, i.e. completed documents PP.02.

6.2 Submission deadline

The closing date for submission of an application for participation is **17 May 2024, 14:00 CET**, where the time of receipt by the electronic tool is decisive.

6.2.1 Late submission

If the application is not received by the contracting authority within the time limit or in the manner specified in these competition conditions (i.e. by electronic means), it shall not be deemed to have been submitted at all and shall not be taken into account during the procedure.

6.3 Reducing the number of participants

The contracting authority shall assess the compliance of the application with the competition conditions and shall, on the basis of the opinion of the jury, reduce the number of participants in accordance with Section 111 of the Act.

The contracting authority shall exclude participants whose application for participation did not comply with the competition conditions and participants who were not selected in the reduction of the number of participants pursuant to Section 111 of the Act.

6.4 Assessment of applications for participation

The jury will assess the submitted applications according to the degree of fulfilment of the criterion: *the quality of the urban design* of the reference



projects. The two reference projects of each of the participants will be assessed as a whole by the jury, taking into account the following aspects (listed in no order of importance and with equal weighting) within the above criterion: quality of urban and landscape design, quality of the reference projects in terms of sustainability and technical level of design.

The degree of fulfilment of the criterion, which cannot be expressed quantitatively, will be assessed by the jury on the basis of the experience and expertise of its members.

In assessing the reference projects of the participants, the panel will divide the reference projects according to its expert opinion into the four categories described in Annex PP.04.

The Jury will recommend to the Contracting Authority to invite the Participants who have submitted requests to participate with reference projects classified in Category 1 to submit competitive proposals.

6.5 Call for proposals

Following the contracting authority's decision, **3 participants** will be invited to **submit a proposal** via an electronic tool on **24 May 2024** to develop competitive proposals.

7/ COMPETITION SCHEDULE AND DEADLINE

7.1 Design proposal submission

7.1.1 How to submit

The proposal is submitted partly electronically and partly physically (in paper form), see the table on the last page of these competition conditions for details.

The physical (paper) submission must be submitted to the address of the competition organiser during office hours: Monday to Friday 10:00 – 17:00 h on the last day of the deadline for submission of the proposal 10:00-14:00 h

MOBA studio s.r.o., U Půjčovny 953/4, 110 00 Praha 1
+420 222 222 521

All parts of the hard copy submission shall be in a single package labelled „FREIWALDOVO SQUARE – SPATIAL STUDY“.

The proposal is submitted electronically via the electronic tool

<https://nen.nipez.cz/profil/mestohronov>

7.1.2 Submission deadline

The closing date for submission of proposals is **12 April 2024, 14:00 h**, for receipt in the electronic tool and in paper form.

7.1.3 Late submission

If a competition proposal is not received within the deadline set out in these Competition Terms and Conditions, the Contracting Authority will not consider the person who submitted it as a participant in accordance with the Act and will not be evaluated in the competition. The hard copy, unopened, will remain archived with the contracting authority and will be returned on request..

7.2 Examination of proposals

A basic examination of the proposals with regard to compliance with the mandatory requirements of the Contracting Authority set out in Article 14 of these Competition Conditions will be carried out by the Examiner.

The examiner will prepare a report on the examination of the proposals, which will be submitted to the jury. The Secretary shall ensure the anonymity of the participants by marking each proposal with a number under which the proposals will be known to the jury.

7.3 Evaluation meeting of the jury

The exact date of the evaluation session will be set in the course of the competition.



7.4 Proposal Evaluation Report (Competition Protocol)

Zpráva o hodnocení návrhů obsahuje zejména:

- minutes of all jury meetings, including the results of all votes, taken on behalf of the jury chairperson by the secretary, examiner or other member of the competition organiser's team; the accuracy of the minutes shall be verified by the signature of all voting jury members present,
- the decision to exclude the proposals from consideration and a list of all the competition proposals judged,
- the method of application or specification of the evaluation criteria,
- the assessment of all competition proposals,
- the decision on the distribution of prizes and the awarding of exceptional prizes, if any, including the justification,
- a verbal evaluation of the individual competition proposals in terms of the degree of fulfilment of the evaluation criteria pursuant to Article 9(9.1) of the competition conditions,
- attendance lists of the individual jury meetings
- declarations by the jurors, the secretary, the examiner and the experts that they are not biased and do not know the identity of the authors of each design.

The report on the evaluation of the proposals shall be signed by all voting members of the jury present.

8/ END OF COMPETITION

8.1 Decision and announcement of the result

8.1.1 Proposal selection decision

In selecting the most suitable proposal, the contracting authority is bound by the opinion of the jury pursuant to Section 148(7) of the Act. The contracting authority shall decide on the selection of the proposal within 50 calendar days of the issuing of the report on the competition process pursuant to Section 148(5) of the Act. The contracting authority may decide to re-evaluate the proposals for the reasons set out in Section 148(7) of the Act.

8.1.2 Announcement of the results

The contracting authority shall send a notification of the selection of the most suitable proposal to all participants in the design competition without delay (within 10 calendar days of the contracting authority's decision at the latest) via an electronic tool. They shall attach the competition report to the notification.

8.2 Availability of competition proposals

The 15-day period for making competition proposals available shall start on the date of publication of the notice of the selection of the most suitable proposal in the electronic tool. Proposals will be made available from the organiser of the competition on request.

8.3 End of the competition

The competition ends, when:

- a) The deadline for filing objections to the selection of a proposal under Sections 241 to 244 of the Act expires for all parties if no objections are filed;
- b) in the case of objections, the time limit for filing a petition for review of the contracting authority's actions with the Office for the Protection of Competition pursuant to Section 251(2) and (3) of the Act expires if no petition is filed;
- c) in the case of a petition filed pursuant to Section 251 of the Act, the decision to discontinue the administrative proceedings or to reject the petition becomes final.
- d) according to the current wording of § 149 (3) of the ZZVZ: "the decision to cancel the design competition pursuant to § 263".

8.4 Cancellation of the competition

The contracting authority has the right to cancel the competition. In the event of cancellation of the competition without its subsequent re-announcement, the



contracting authority is obliged to pay to each of the participants who proves that they have sufficiently developed or elaborated the competition proposal before the cancellation of the competition a reasonable compensation (which is considered to be a proportional share of the total amount of prizes and awards, i.e. a proportional amount of up to CZK 400,000). The amount of the pro rata share will be decided by the contracting authority and the jury, but will not exceed CZK 100,000 per participant.

8.5 Reimbursement of prizes and sketch fees

Prizes and reimbursements of expenses will be paid no later than 50 calendar days from the date of the end of the competition in accordance with Section 149(3) of the Act. In the event of cancellation of the competition, the compensation is due 50 calendar days from the date of cancellation of the competition.

8.6 Publication of the proposals

The contracting authority will publish the competition proposals on-line on the website www.cceamoba.cz. The contracting authority also expects to organise an exhibition of the competition proposals.

9/ EVALUATION CRITERIA

9.1 Evaluation criteria

The criteria according to which the competition proposals will be evaluated are set out, in no order of importance, as follows:

- The urban design quality of the proposal, particularly taking into account existing natural conditions and emphasising the work with green-blue infrastructure and transport solutions
- The social potential of the proposal, particularly with regard to comfort and flexibility of use, logical links in the area and the creation of high quality public spaces
- The economic potential of the proposal, particularly in terms of the overall balance of gross floor areas in m² for the individual main functions required, with regard to the impact on the potential revenue component on the part of the city as operator and the associated total future value of the real estate assets thus created

9.2 Jury Evaluation

The jury will evaluate the proposals according to the quality criteria mentioned above, based on the knowledge and experience of its members. Such evaluation will therefore be the professional but subjective opinion of the jury. This method of evaluation is generally standard in design competitions and by participating in the competition, the participants agree to this method of evaluation.



10/ PRICES AND REIMBURSEMENT

10.1 Total amount for prizes and reimbursement

The total amount for prizes and reimbursements is set at CZK 400 000.

10.2 Prizes

10.2.1 First prize

The first prize is set at CZK 250 000.

10.2.2 Second prize

The second prize is set at CZK 100 000..

10.3 Reimbursement of expenses related to participation in the competition

For the participant who complies with the competition conditions but does not win any prize, the total amount of 50.000 CZK is determined.

10.4 Other distribution or non-award of prizes

Under the conditions set out in Section 12(2) of the CCA Competition Regulations, the jury may, in exceptional cases, decide to redistribute or not to award some of the prizes.

11/ COMPETITION DOCUMENTS, SITE VISIT

11.1 Availability of competition documents

The competition conditions and their annexes (competition documents) are published in the electronic tool from the date of publication of the competition:
<https://nen.nipez.cz/en/verejne-zakazky/detail-zakazky/N006-24-S00000005>

11.2 Competition documents

11.2.1 Documents for elaboration of the competition proposal

- P.01. Competition brief (pdf)
- P.02. Map base (dwg)
- P.03. Fotodocumentation (jpg)
- P.04. Ortophoto map (jpg)
- P.05. Balance sheet to fill in basic construction indicators (xls)

11.2.2 Administrative documents

- PP.01 Identification data, Author - template to fill in (doc)
- PP.02 Affidavit - template to fill in (doc)
- PP.03 Categories of reference projects for the jury's assessment of applications for participation (pdf)

11.2.3 Use of competition documents

Participants commit themselves to use the documentation only for the purpose of deciding whether to participate in the competition and for the preparation of the competition proposal..

11.3 Clarification, amendment or supplement to the competition conditions (questions)

11.3.1 Asking questions via the contracting authority profile/electronic tool

Participants may submit questions in writing via the electronic tool.

11.3.2 Asking questions by e-mail

Alternatively, participants can submit questions in writing to the e-mail address of the competition secretary (ask@cceamoba.cz) with the subject "USH - QUESTION".

11.3.3 Deadline for questions

Pursuant to Section 144(2) of the Act, the contracting authority shall publish an explanation of the tender conditions on the contracting authority's profile at least 14 calendar days before the deadline for submission of proposals. Questions may therefore be submitted at the latest three working days before the end of the 14-day period before the deadline for submission of proposals.



11.3.4 Explanation, amendment or addition to the competition conditions
(answers)

The answer will be published on the contracting authority's profile within three working days with the text of the question without identifying the questioner.

The contracting authority may also provide an explanation, amendment or supplement to the competition conditions without a prior request from the participant.

11.4 Site visit

A joint tour will be organized for the participants of the competition, who will be invited by the jury to submit a competition proposal after the evaluation of the applications for participation.

The exact date and venue will be specified in the call for competition proposals or in an addition to the competition conditions.



12/ SUBSEQUENT COMMISSION

12.1 Contract negotiations

After the competition is over, the contracting authority will negotiate a contract with the winner of the competition. In the event that the contracting authority and the first-placed participant do not agree on the final form of the contract, the participant with the second highest-ranked proposal will be invited to negotiate and conclude the contract.

12.2 Conditions for the conclusion of a follow-on contract

12.2.1 Proof of compliance with the conditions of participation

The participant who will be invited to conclude a contract on the basis of the competition results shall submit to the contracting authority simple copies of documents proving that the conditions for participation in the competition have been met in accordance with Article 5 of these competition conditions.

A bidder who is not a citizen of the Czech Republic or does not have its registered office in the Czech Republic shall prove at the conclusion of the contract that it has a person authorised to carry out the selected construction activities pursuant to Section 7(1)(b) and Section 30a of the Act on the Practice of the Profession.

12.2.2 The contract shall be drawn up in the Czech language.

12.3 Scope of the follow-on contract

Based on the results of the competition, the contracting authority intends to award a public contract for the Freiwaldovo Square area for the preparation of a spatial study, at least to the following extent in accordance with the new service standards for architects, i.e.:

- 0VF – Completion of the competition proposal
- 1VF - Additional surveys and analyses
- 2VF - Design of the spatial study, participation in the joint meeting, cooperation in the evaluation of the results of the meeting
- 3VF - Discussion of the proposed spatial study
- 4VF - Modification of the spatial study proposal after the joint meeting, participation in the public hearing, cooperation in the evaluation of the results of the public hearing
- 5VF - Modification of the spatial study proposal after the public hearing, registration of the spatial study.

The contractor in cooperation with the contracting authority will ensure that the land use study is entered into the register of land use planning activities and will serve as a basis for decision-making in the area. All sub-profiles and analyses, except for the spatial analysis documents, shall be provided by the contractor.

Given the proximity to the historic core of the city, we assume Class A/V - high density and diverse development and activities, predominantly dense development in the inner and central parts of the city.

The public contract will also include the development of superior services and special professional services related to the execution of the public contract, such as the performance of necessary surveys and measurements, public presentation of the proposal and interaction with the client.

12.4 Estimated value of the follow-on contract

The estimated value of the follow-up contract is CZK 700.000,- excluding VAT. The prize awarded in the competition will be included in the fees of VF 1 and VF 2..



13/ OTHER CONDITIONS

13.1 Copyright

13.1.1 Ensuring copyright protection of the proposal in the participant-author relationship

The participant shall demonstrate that they have secured copyright protection for the proposal by completing document PP.01 Author.

13.1.2 Ensuring copyright protection of the proposal in the relationship between the participant and the contracting authority

The authors of the competition designs will retain their copyrights, may publish their designs after the end of the competition and may use them again in another case.

13.1.3 Reproduction and display of designs in the competition

By submitting their entries, participants agree to the free reproduction and display of their entries as part of the promotion of the competition and its results.

13.1.4 Ownership of competition proposals

By submitting the competition entries, participants grant the sponsor permission to use their copyrighted works for the purposes of this competition.

The use of the competition designs or parts thereof for purposes other than those specified in these competition conditions is subject to the express permission of the authors.

13.2 Conflict management

13.2.1 Objections

Participants may file objections to the procuring entity's procedures in the design competition in accordance with Part 13 of the Act or in accordance with the CCA Competition Rules.

13.2.2 Application for initiation of proceedings for review of acts of the contracting authority

The elements of a petition for initiation of proceedings for review of the acts of the contracting authority and further action of the complainant shall be governed by Section 249 et seq. of the Act.

13.3 Competition conditions acceptance clause

13.3.1 Consent of the Contracting Authority, the Organiser, the Jury, its auxiliary bodies and invited experts

By participating in the competition, the contracting authority, the competition secretary, the competition design examiner, the judges and the invited experts confirm that they have read all the terms and conditions of the competition and undertake to observe and honour these terms and conditions as a contract.

13.3.2 Consent of participants

By submitting applications for participation or competition proposals, participants agree to all terms and conditions of the competition.



14/ DESIGN PROPOSAL

14.1 Requirements for the competition proposal

14.1.1 Mandatory requirements

Mandatory is:

- **timely submission** of the competition proposal according to the competition conditions;
- **anonymity** of the proposal described below,

Nesplnění těchto požadavků bude mít za následek vyřazení z hodnocení poroty a vyloučení ze soutěže.

14.1.2 Recommended requirements

The requirements not mentioned in the previous point are set out as recommendations and failure to comply with them is not a reason to exclude the proposal from consideration and to exclude the participant from the competition. It is strongly recommended that the proposal be submitted complete in scope and content as defined in the following sections of this chapter. Incompleteness will not be grounds for disqualifying a participant from the competition, but it will significantly hinder the jury's ability to compare and evaluate the proposal and therefore the participant's chances of success in the competition.

14.2 Parts of the competition proposal:

- Main presentation – „panels“
- Detailed description – „booklet“
- Author – „author“

14.3 Main presentation – „panels“

14.3.1 Layout

The presentation will be arranged on 4 panels in B1 portrait format. On the panel in the lower right corner there will be a blank space of real size 3 x 3 cm, which will be used by the secretary for numbering the proposal. At the bottom of the panel, the title of the competition will be indicated „FREIWALDOVO SQUARE – SPATIAL STUDY“.

14.3.2 Form of submission

Panels will be submitted physically and electronically - in paper form printed and backed with a lightweight board for exhibition purposes (foam board), in electronic form using an electronic tool as JPG files with a resolution of at least 150 dpi and the longer side of at least 3000 px. In the event of a conflict between the physical and electronic form, the physical form of the proposal shall always prevail.

14.3.3 Recommended content of the main presentation

panel 1

- Site plan 1:750 - Nolli map
- Figure-ground diagram of the wider city centre
- Axonometry of the study area

panel 2

- 2 x descriptive cross-sections of the area under consideration and the new development through the main public space of the new development 1:500
- Sections through all street profiles
- Diagrams of operation and functioning over time

panel 3

- Staging
- Visualisations

14.4 Detailed description – „booklet“

14.4.1 Layout

The description will be arranged in an A4 portrait format booklet..

On the lower right corner of the cover page there will be a blank space of real size 3 x 3 cm, which will be used by the secretary for numbering the proposal. ponechá v pravém dolním rohu prázdné místo o reálné velikosti 3 x 3 cm, které využije přezkušovatelka pro očíslování návrhu. The title of the competition will appear on the cover page „FREIWALDOVO SQUARE – SPATIAL STUDY“.

14.4.2 Form of submission

The competition design booklet will be submitted physically and electronically - in paper form printed and bound in at least 1 copy, preferably 2 copies, in electronic form using an electronic tool as a PDF file with a resolution of at least 150 dpi.

14.4.3 Recommended content of the booklet

- Cover oage
- an abstract of approximately one standard page (1800 characters or 250 words) describing the basic principles of the proposal
- a brief description of the urban design and design philosophy
- any diagrams of the urban design
- sections with basic elevations
- description of basic transport principles
- transport solutions
- description of the phasing strategy



- diagrams for phasing the development
- introduction to environmental sustainability
- introduction to landscape design
- description of the social sustainability of the proposal
- water management
- phasing of development with a focus on land ownership
- completed balance sheets - see template issued as a document

A more detailed description of the proposal is not limited to the form of the text, it is recommended to supplement it with diagrams, sketches and other explanatory outputs, thanks to which the participant will best present the principles of their proposal to the jury.

14.5 Author – „Author“

Completed template PP.01 (not to be submitted to the jury)

The document will be submitted **electronically** by the author. In electronic form as a single pdf file.

14.6 Binding conditions for the anonymity of the competition proposal

The proposals will be presented anonymously. No part of the competition proposal (except as expressly stated in these Competition Terms and Conditions) may contain the name, address or any other graphic mark of the participant that could lead to their identification and thus to a breach of anonymity. Proposals that breach anonymity will be excluded from the competition by the awarding authority.

Overview of all submitted parts of the competition proposal

		electronically	physically
3 Panels Format B1	Main presentation to the jury and later to the public - communicates the concept and design ideas as clearly as possible	YES – as JPG	YES – posters affixed to foam boards
Booklet Format A4	Detailed description - presents the proposal to the jury in a comprehensive and in-depth manner, illustrating diagrams, calculations, reasoning, and a description of the proposal for which there is no space on the panels	YES – as PDF	YES – bound booklet, ideally 2 copies
Author PP.01	It serves to facilitate the matching of physical and electronic submissions, documents authorship and indicates the composition of the author team	YES – as PDF	NO